Caroline County Fire – Rescue
RESCUE BRIDGE TRAINING BULLETIN

Bulletin No. 1   Date of Issue: January 9, 2013

DUPLICATE REPORTS – INTERIM GUIDANCE

Please note this a temporary fix until we are able to process the Rescue Bridge data along with the CAD generated data.

With the recent implementation of the Rescue Bridge reporting program, an issue has surfaced with the duplication of run reports secondary to the transfer of CAD data for each individual unit.   This is creating multiple duplicate entries of the same incident. This bulletin is intended to clarify this issue and provide guidance for correct entry procedures.

Background

Caroline 911 Center's Computer Aided Dispatch (CAD) computer transfers unit specific data into our Rescue Bridge Program. This feature is designed to assist the end user with the capture of the response location and unit times. Separate entries are generated for each responding unit (see Figure 1).

Computer Aided Dispatched Calls of Type: Fire

Date Span: 12/27/2012 to 01/03/2013 Refresh   Records Per Page: 25
Unit: All   Update Every: 60 seconds

Date/Time of Last CAD Import: Not Available

Incident Date	Incident #	Incident Address	Unit Number	Unit Dispatched	Enroute	Arrived Scene	In Service
01/03/13	2013137	16716 BRASWELL ST	CM110	06:54	06:56	07:01	08:24
01/03/13	2013135	0 DAWN BLVD	B5	06:33	06:36	06:44	06:51
01/03/13	2013132	31278 RIVA RIDGE RD	CM226	03:11	03:14	03:34	04:41
01/03/13	2013130	31056 BETHLEHEM RD					
01/03/13	2013129	622 CLOVER HILL DR	CM110	01:53	01:57	02:20	04:29
01/03/13	2013128	10056 CARTERS LN	CM226	01:03	01:05	01:16	02:58
01/02/13	2013110	19164 PARTLOW RD	VR228		18:19	18:28	20:16
01/02/13	2013109	29493 SECRETARIAT RD	B1	18:26	18:28		18:38
01/02/13	2013109	29493 SECRETARIAT RD	B2	18:20	18:27		18:54
01/02/13	2013109	29493 SECRETARIAT RD	B5	18:13	18:17	18:28	18:46
01/02/13	2013109	29493 SECRETARIAT RD	E1	18:26	18:27		18:39
01/02/13	201380	11264 FREDERICKSBURG TPKE	CM110	12:01	12:02	12:04	13:33
01/02/13	201373	2350 SKINKERS NECK RD	CM110	10:10	10:12	10:37	12:02
01/02/13	201369	132 COURTHOUSE LN	CM110	09:29		09:30	09:49
01/02/13	201364	22216 COOL WATER DR	CM226	08:00	08:02	08:09	08:27
01/02/13	201364	22216 COOL WATER DR	E1	08:00	08:02		08:30
01/02/13	201364	22216 COOL WATER DR	E2	08:00	08:02	08:08	09:09
01/02/13	201356	21097 WARE CREEK RD	CM110	00:59	01:02	01:24	03:01
01/01/13	201350	115 MM S I95	CM226	21:27	21:29	22:08	22:17
01/01/13	201350	115 MM S I95	RESP2		21:30	21:39	22:12
01/01/13	201350	115 MM S I95	SQD2		21:30	21:39	22:08
01/01/13	201330	8192 CEDAR FORK RD	CM226	16:49	16:51	16:56	18:24
01/01/13	201328	7267 TANGLEWOOD DR	CM110	16:32	16:33	16:52	18:14
01/01/13	201326	153 CHASE ST	CM110	14:13	14:14	14:17	16:07
01/01/13	201317	7191 TANGLEWOOD DR	CM110	10:22	10:23	10:35	11:58

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Figure 1

When NFIRS reports are generated using the quick entry tool from the EMS Field Bridge (Toughbook) or upon returning to the station, fire users are selecting their own unit CAD report and generating a separate full NFIRS report (see the numerous duplicate incident entries in Figure 2). This is creating a number of issues in the system including problems saving reports, inconsistent narratives and incident types, and duplicate of statistical records.

Validity	Status	Type	Incident Date	Incident #	Call #	Incident Type	Address	Date Entered
100	N/A	❋	1/1/13	2013-00050	201350	Traffic/Transportation Accident	115 MM S I95	1/1/13
92	In Progress	🔺	1/1/13	2013-00030		Rescue, EMS incident, other	8192 CEDAR FORK RD	1/1/13
99	N/A	❋	1/1/13	2013-00030	201330	Breathing Problem	8192 CEDAR FORK RD	1/1/13
89	In Progress	🔺	1/1/13	2013-00028		Rescue, EMS incident, other	7267 Tanglewood DR	1/2/13
99	N/A	❋	1/1/13	2013-00028	12-	Illness	7267 Tanglewood Drive	1/2/13
92	In Progress	🔺	1/1/13	2013-00026		Rescue, EMS incident, other	153 Chase ST	1/2/13
99	N/A	❋	1/1/13	2013-00026	12-	Illness	153 Chase St.	1/2/13
61	In Progress	🔺	1/1/13	2013-00017		Rescue, EMS incident, other	7191 TANGLEWOOD DR	1/2/13
91	In Progress	🔺	1/1/13	2013-00017		Gas leak (natural gas or LPG)	7191 Tanglewood DR	1/2/13
100	N/A	❋	1/1/13	2013-00017	12-	Fire Standby	7191 Tanglewood Drive	1/2/13
92	In Progress	🔺	1/1/13	2013-00013		Rescue, EMS incident, other	120 Anderson AVE	1/2/13
98	N/A	❋	1/1/13	2013-00013	12-	Breathing Problem	120 Anderson Ave.	1/2/13

Figure 2

Solution

Field Bridge/EMS Users: Discontinue the use of the quick entry tool for NFIRS reports from Field Bridge (Toughbook). For a standard response to a medical call ONLY, no NFIRS report will be needed when an electronic patient care report is uploaded. However, an NFIRS report must be generated when you respond to a fire related incident or engage in fire suppression activity as an EMS unit.

For now, NFIRS reports must be generate by logging into Rescue Bridge from a computer with an internet connection. Begin by selecting "RUN HISTORY" from the 'Incidents' pull down menu at the top of the screen. Perform a date search. If another unit has begun the NFIRS Incident entry, select that incident and add your supplemental data for apparatus and personnel. If you were the primary unit or Incident Commander you must complete all required reporting fields.

If another unit has not started the report, then return to the main screen and select "NEW INCIDENT" from the "Incidents" pull down menu. Select NFIRS report from CAD and generate a new report. **Please select the CAD entry of the first arriving unit only.** This will ensure that correct first arriving calls time are captured correctly (see Figure 3).

Fire Users: ALL RESPONSES WITH A FIRE UNIT must generate a NFIRS report. To correct these issues, log into Rescue Bridge and select "Run History" under the "Incidents" menu at the top of the screen and search by date. If another unit has started the Incident Report, units should click on that report and add their supplement data or complete the report if they were the primary unit or Incident Commander.

If a report has not been starter, please select the CAD entry of the **first arriving unit only**. This will ensure that the correct first arriving calls time are captured correctly (see Figure 3).

Figure 3

The commanding officer will still be responsible for the primary narrative and call type coding of the report. Supplemental assisting units will simply enter their unit times and personnel information into the NFIRS Form #9 (see Figure 4) and NFIRMS Form #10 (see Figure 5) along with the actions that each crew preformed.

Figure 4

Figure 5

No modification to the incident number is required.   Taking these steps will ensure that duplicate entries are not created in the system.

Thank you for your assistance as we continue to learn this new system. As always, please contact the Training Division if you have particular questions or need assistance.