

Caroline County Fire & Rescue

Ambulance Driver Release Program

Upon successful completion of an Ambulance Driver Release Program, an individual will be recommended for release by assigned mentor. Once the release process is completed, all evaluations and letters or recommendations will be submitted to the Training Captain for final approval. Below you will find specific instructions to complete the release program including information on the final oral review board and practical review station.

1. Hold and maintain a current CPR-Healthcare Provider Card.
2. Successful completion of a Virginia Emergency Operators Course
3. Be familiar with the operation of ALL ambulance equipment including ALS and BLS equipment. ALL released drivers should be able to serve as EMS assists. This includes heart monitor operations, and setting up for ALS procedures such as IV's and Intubation. Familiarization with equipment will be reviewed during the final skills evaluation.
4. Familiar with all regional and hospital locations including, including alternate routes of travel. This will include where to park and what to do once patient transfer has occurred.
5. Demonstrates the ability to correctly perform Ambulance pre-trip check sheet including decontamination procedures.
6. Earn a minimum of 250 points by serving as operator under the supervision of an approved preceptor. Points are calculated via the BLS release call evaluation form. A BLS release call evaluation form should be completed and signed by the preceptor and trainee for each call run.
7. Candidate must have a valid Virginia Driver's License (with 3 years driving history).
8. Candidate must have NO more then one driving violation within a 36 month period and no more than - Virginia DMV driving points.
9. Candidate should be able to operate vehicles safely in the following conditions: gravel road, narrow access, diminished clearance, and tight turns during the training program
10. Emergency Vehicles will be operated in compliance with all applicable state an local laws and departmental guidelines.
11. Once items 1 through 10 are complete schedule the final oral review board and practical exam with the training committee. Upon successful completion the training committee will submit a training packet including the oral review board score sheets, practical exam score sheets, recommendation for release letters, and ALL BLS release call evaluation forms to the agency's Training Officer and Captain for final approval.

**Caroline County Fire & Rescue
Ambulance Driver Release**

Candidate Name: _____ Preceptor Name: _____

Incident #: _____ Incident Date: _____

Directions to Preceptor: Please use the rating score below to describe your evaluation of the EVOC student's performance on this call. There is additional space provided for comments and signatures. Use N/A for any categories not evaluated on a given call.

	POINTS = 0	POINTS = 1	POINTS = 2	POINTS = 3	SCORE
SAFETY/PRE-TRIP INSPECTION					
KEY ELEMENT	UNSATISFACTORY	NEEDS IMPROVEMENT	SATISFACTORY	EXCELLENT	SCORE
1. Pre-trip Inspection	Unable to correctly identify and utilize the check sheet	Utilized the check sheet but required assistance	Shows knowledge of the check sheet and completes with minimal assistance	Checked the truck completely independently. Reports mechanical problems correctly	
2. Fluids and Capacities	Unfamiliar with fluid reservoirs and capacities	Is familiar with only some fluid reservoirs and capacities.	Checks all fluid levels.	Checks all fluid reservoirs and adds properly as needed	
3. Familiar with travel dimension and weight of vehicles	Unable to locate travel dimension and weigh of vehicle	Unfamiliar with, but can locate travel dimensions and weight	Can provide travel dimension and weight	Is familiar with most ambulance travel dimension and weight.	
4. Disinfection procedures	Fails to utilize correct procedure or PPE	Lack of consideration for procedures or PPE	Disinfects ambulance as stated in procedure	Demonstrated thorough knowledge of procedure	
				SAFETY/PRE-TRIP INSPECTION SCORE	
SCENE & CREW					
1. Direction of team members	Failed to provide direction to team members	Poorly provided direction to team members	Management techniques need improvement	Functioned well as team leader	
2. Interact with patient and by-standers.	Rude, abrupt and/or unprofessional conduct	Lack of consideration or harsh conversation	Builds a rapport with patients & bystanders	Maintain professionalism even with difficult people	
3. Scene survey and scene management	Failed to detect any present hazards or ignored safety rules	Detected hazards present but not immediately	Performed in a safe manner with prompting	Identified hazards and performed in a safe manner	
4. Situational Awareness/Safety	Failed to assess situation or utilize seatbelt	Provided situation report but failed to evaluate resources or communicate with AIC	Aware of surroundings and communicates with AIC. Ensures all crew is seat belted	Provided situation report & evaluated resources correctly while working with AIC to ensure safety of crew	
				SCENE & CREW SCORE	

DRIVING & OTHER SKILLS					
1. 1 st Due Familiarity	Is unfamiliar with main highways in first due	Is only familiar with primary routes	Is familiar with primary travel routes and subdivision locations	Demonstrates knowledge of primary and secondary travel routes and street names	
2. Parking & Staging	Fails to follow safety guidelines with parking or staging	Parks or stages appropriately with direction from the AIC	Follows guidelines for safe distances and utilizing vehicle as a shield	Demonstrate thorough knowledge of staging and apparatus placement guidelines and policies	
3. Area Hospital Familiarization	Unfamiliar with local hospitals	Familiar with Regional Hospitals (ex. Fredericksburg or Richmond area hospitals only)	Familiar with hospital locations and access codes	Familiar with ALL hospital locations, restocking procedures and access codes	
4. Radio Usage	Fails to follow radio usage policy	Familiar with common radio etiquette and terminology	Familiar with radio terminology and radio functions such as scan and various channel operations	Has thorough working knowledge of all radio equipment and policies	
5. Equipment Knowledge and Usage.	Lacks knowledge of commonly used BLS equipment	Is familiar only with commonly used equipment	Has working knowledge of all BLS and ALS equipment in the ambulance	Has thorough working knowledge of equipment and its location in the ambulance	
6. Fuel and Fueling Locations	Unfamiliar with fueling locations or fueling procedures	Familiar with fueling locations in the 1 st Due only	Is familiar with multiple fueling depots and fueling procedures	Fuels ambulance without assistance and follows stations fueling and logging procedures	
7. Driving Skills (Non-Emergency or Emergency)	Fails to follow safety guidelines. Fails to use backer. Fails to maintain control of vehicle in travel lane.	Operates vehicle safely in a controlled environment. Fails to bring ambulance to a controlled stop	Demonstrates the ability to safely operate ambulance during non-emergency response	Demonstrates the ability to safely operate ambulance during emergency response	
				TOTAL SCORE FOR DRIVING AND OTHER SKILLS	

TOTAL SCORE FOR THIS CALL: _____

SKILLS USED THAT ARE NOT SPECIFICALLY LISTED ON THIS FORM SHOULD BE CREDITED IN THE APPROPRIATE AREA AND EXPLAINED BELOW.

PRECEPTOR COMMENTS: _____

PRECEPTORS SIGNATURE: _____