

**The Who, What, Where When, and Why**



**WHY KNOX BOX**

Eliminate needless, costly forced entry damage that may not be covered by your insurance deductible. Assures immediate building entry by firefighters without delay or waiting for building keys. Protect inventory, equipment and supplies from unnecessary water damage caused by delayed sprinkler shut-off. Satisfy local fire codes and emergency access ordinances. The fire department holds the only key to the KNOX-BOX.

**WHEN TO USE**

When officially dispatched to an incident, where personnel need access to assess an emergency issue, gain access, or address a fire alarm issue.

Any CCFR member functioning as the Office in Charge, that has been dispatched by the 911 center to an incident at a facility with, when justification above is satisfied.

**WHO CAN ACCESS**

**HOW TO ACCESS KEY**



The officer of the responding unit will contact Communications and request the combination for their units' CCFR security box.

*-All Engines, Ambulances, & Brush units have Key boxes*

The communications officer will access the combination via the sealed envelope and provide it to the officer.

Communications shall make notification to Fire Rescue Administration that key box has been accessed.

All CCFR Key Boxes shall have a tamper seal in order to facilitate daily, weekly and monthly security checks.

**WHERE ARE KNOX BOXES**

Scan the QR code to see where KNOX boxes are in your District

