

Caroline County Fire & Rescue

Office Supplies

Version Date	STATION:
7/1/2016	Quantity
Writing	
Avery HI-Liter Desk Style Highlighter Yellow	
Expo Dry Erase Marker Assorted Color	
BIC Fine Point Black Ink Pens	
#2 Pencils (box)	
Sharpe Markers(black)	
Organization	
Avery Durable EZ-Turn 3 Ring Binder 1/2' White	
Avery Durable EZ-Turn 3 Ring Binder 1' White	
Avery Durable EZ-Turn 3 Ring Binder 1 1/2' White	
Avery Durable EZ-Turn 3 Ring Binder 2" White	
Avery Durable EZ-Turn 3 Ring Binder 3" White	
All-Tab Manila File Folders, LETTER-size	
Brown Clasp Envelopes 9 1/2x12 1/2	
Staples 3 "D" ring 1 1/2" Red Binder	
Printer Ink	
HP Ink Cartridge, 940XL, Black	
HP Ink Cartridge, 940XL, Cyan	
HP Ink Cartridge, 940XL, Magenta	
HP Ink Cartridge, 940XL, Yellow	
HP Inkjet Cartridges, 951 Cyan/Magenta/Yellow	
HP Inkjet Cartridges, 950XL Black	
Brother (TN-750)	
Batteries	
Alkaline Non Rechargeable Size AAA	
Alkaline Non Rechargeable Size AA	
Alkaline Non Rechargeable Size C	
Alkaline Non Rechargeable Size D	
Alkaline Non Rechargeable Size 9v	
General Office	
Paper Clips (Medium)	
Paper Clips Large)	
Standard Staples	
Standard Black Stapler	
3 Hole Punch	
2 Hole Punch	
Rubber Bands	
2 Ring Clip Board	
Standard Clip Board	
Scotch Tape Dispenser	
Scotch Tape Clear 3/4	
Scissors	
Paper items	
Copy Paper (ream)	

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Office Supplies

Legal Pads- Jr Pads	
Legal Pads- Regular	
3M Post-It Sticky Notes 3x3	
Clear Sheet Protector (Heavy Duty)	

Office Machines

Power Strip	
Record Book (300 PG.)	
Brother PT90 Label Maker	
Label Maker Refill Tape (Black on Clear)	
Paper Shredder	
Thumb Drive (4GB)	

Ordered by: