

Present: Chief Loftus, Deputy Chief Garnett, Deputy Chief Matiak, DC O’Berry, ADC Jenkins, DC Terry, DC Mitchell, DC Parrish, Capt. Giles, Capt. Street, W. Collison, Lt. Wholey, Capt Doucet, Lt Russell, VDEM HazMat Officer Joe Taylor

Chief Loftus’s Report:

1.1 Introduction, Good Evening

HazMat Officer Joe Taylor was introduced to group. He thanked everyone for their work at the Russell Stover spill and commented on how well Caroline worked with the regional team. He spoke about the increase in meth labs in the state: 135 in 2011; 170 just from March to July in 2012. He asked if Caroline would like training on this and will work with Chief Loftus to set this up. Please call him anytime he can be of assistance.

1.3 Special Projects/Programs/Targeted Areas

1.3.1 Update on Radio System

Radio Committee has recommended giving the Board of Supervisors three options: partner with another locality, purchase a stand-alone system (which the Chief recommends), or go to narrow banding our system. We are working with Motorola on pricing. The cost of sharing is attractive but would mean we would have to pay for upgrades whenever the host locality upgraded. We are mandated to have a plan by the first of the year or are subject to large fines. We will present a report to the Board next month at their work session. Discussion.

1.3.2 Rescue Bridge

We plan to start on October 1st. The career staff will do beta testing. Capt. Doucet will provide training.

1.3.3 Department Website

We met with the contractor who gave us a couple of samples. We should have decision by end of the month.

1.7 Logistics

1.7.1 RSAF Grant Application – Replacement Ambulance

Board has given permission for us to apply for an 80/20 grant.

1.7.2 Update on Cannery Washers/Dryers

Cannery washer/dryer set up is waiting on AP Hill who has someone familiar with how to set up these systems.

1.7.3 Aerial Reduction – Tower Decommission

We have decommissioned Tower 1 as of last month. The County Administrator wants to apply monies received to the pay on County debt. Chief Loftus is lobbying to have money put in Fire-Rescue budget. This decommission will not make any difference on our ISO ratings. Lt. Russell will keep after Atlantic for the repair on Tower 2. Discussion.

1.7.4 Supply Forms

The EMS supply form is updated online.

1.7.5 Training Gear

DC Parrish asked what the procedure was for outfitting firefighter class students. Chief Loftus answered that we will supply gear for our people who are in classes. DC Terry said he has 4 people in the EMT class and they are required to have \$450 worth of supplies. Is this equipment supplied? Chief Loftus will check on the supplies DC Terry mentioned. Chief Garnett explained the reason for some of the required supplies.

1.7.6 Uniforms

Chief Loftus reported that CCFR is changing uniform shirts. It will take a couple of years to fit everyone in the system but new shirts will save us approximately 50%.

DC Parrish asked about the firefighter class that was canceled on Sunday; some students came a long way for class. Chief Loftus informed the group that this class is funded by VDFP and it is their instructors. Unfortunately, the instructor booked for that day could not come and a replacement instructor could not be found. Students will get credit for that class.

DC Terry reported that he has apparatus that needs preventive maintenance work done and wondered if Robert's Repair could do the work. Chief Loftus told him "yes" and to coordinate repairs with Lt. Russell.

1.3.5 SOPs for Review – These policies will sit on the table for 30 days for comment.

- 102.10 Standards for Firefighter Recruit
- 102.11 Standards for Firefighter
- 102.12 Standards for Fire Lieutenant
- 102.13 Standards for Fire Captains
- 102.14 Standards for Fire District Chief and Assistant District Chief
- 102.15 Standards for EMS Recruit
- 102.16 Standards for EMS Providers
- 102.17 Standards for EMS Officers
- 102.18 Standards for Emergency Vehicle Operators
- 103.07 Vehicle Fueling
- 203.01 EMS Dedicated and NON-Dedicated Standby

- 204.03 Unit Number Designation
- 204.04 Fire CAD Response Criteria Development and Implementation
- 204.07 Reporting Damaged Utilities –
- 204.08 Text Notification of CAD Calls –

1.3.6 SOPs for Adoption:

- 102.08 Request for Volunteer Training

Chief Loftus spoke about new state EMS regulations.

1.4 Fire EMS Operations: Chief Matiak

1.4.1 Standardization of Hose

Chief Matiak reported that the recommendation for hose and nozzle is Mercedes MTFS 1 ¾” with a 150 GPM nozzle. Discussion followed.

1.4.2 Lake Caroline Dam

Chief Matiak reported that beginning Saturday, September 15th, Lake Caroline HOA will be lowering the lake level for three months to do construction. They are closing the spillway in October; traffic will be redirected. We can use the dry hydrants. There will be an emergency gate with a lock box on it and a guard stationed there during main traffic flow. Not sure about weight restrictions; will let everyone know as soon as I can.

1.5 Communication

We have put together some visual guides for dispatch and have also distributed to each station. Guidelines when to call for resources such as technical rescue, dive teams, hazmat responses, etc.

DC O’Berry said there is CAD problem in the run report. It never lists when a chief officer takes command. It should be able to add chief officers. This is important for fire and insurance reports. Chief Matiak will research this and report back.

1.6 Training: Chief Loftus

1.6.1 REMS Protocols – October 1st is the deadline to have taken this update. If your providers have not taken the update by October 1st, they cannot practice EMS here in the County. The dates are listed on flyer in your packet. Fall fire and EMS programs listed on flyer in your packet.

1.6.2 Check Off Program – Captain Street reported this is just getting started so nothing to report this month.

1.7 Logistics: Lt Russell

- Completed tasks/projects list distributed via meeting packet.

1.8 Emergency Management : Chief Garnett

- 2012 Emergency Operations Plan will go to the Board on September 25th for approval. A copy will be sent to all stations.
- Personnel changes: Wallace Robertson, Anita Heller and Michelle Chewing have all switched to part time. Tiffany Gerau will come on board full time and we will be hiring to replace these full timers. The application is online on the website.
- Lt. Southworth will be posting an Infectious Control schedule. There will be a new person selected to assist her.

1.9 Administration

Special Events: Chief Loftus

State Fair – staffing will be at Company 5. We need people to help man the station. DC Mitchell commented that Co. 5 will use 8 or 9 hour shifts.

September 29th is the Demolition Derby so an onsite extrication crew will be stationed at fair grounds. The MCI trailer from Co. 6 will be at Co. 5 for the duration of the fair.

Bike Tour – they will have approximately 500 riders.

Fire Prevention Week – Co. 4 will have an open house on October 6th.

Harvest Festival – report is in your packet. There will be a planning meeting on Sept. 18th @ 9am.

2. Comments:

DC O'Berry requested a fiscal year end report for Ladysmith Fire and asked about department awards which were not given out last winter.

ADC Jenkins reported that hose testing was almost complete.

DC Terry commented on Abundant Life decision.

DC Mitchell spoke about the State Fair coverage schedule.

DC Parrish spoke about the upcoming Wounded Warriors hunt December 1st. The head of the NRA will be here this year. He also reported that Tony Parker is doing fine.

Capt Street having trouble with access to Fire manager. Their fall BBQ will be October 6th from 4pm-7pm.

President Collison said they should have some people who could help with fair coverage.

Chief Matiak should have map report at October meeting.

Chief Garnett reported that awards are in the boxes at the front of the room. The local firefighters union is having a breast cancer fundraiser. Tee shirts are \$16.

Next Meeting October 10, 2012 at 1900

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