

Welcome

Chief Loftus, Deputy Chief Garnett, Captain Street, Asst. District Chief Jenkins, Captain Bonham, District Chief Todd Beasley, District Chief Davenport, Captain Justin Calhoun, Captain JP Calhoun, Asst. District Chief James, Asst. District Chief A. Wholey, District Chief Melson, Capt. Johnson

Introduction of Guests: None.

Corrections to March minutes – Add LT. Rickens to attendance list.

Company Items

Rescue 1 – Not in attendance.

Rescue 2 –Cyber locks installed on exterior doors.

Company 1 –

- Change in officers: Monroe- Chief 10, Hartle - Chief 11, Wholey – Chief 12, A. Storke - Capt. 14, W. Gilbert - LT 13.
- Helping with the county fair on Saturday. Staffing Mon-Fri. 6 to 10.
- Working on training with Sparta. Bus Extrication training in the works.
- Station renovation plans are in progress.

Company 2 –

- Working with contactor with unfinished issues at station.
- Squad training scheduled for Sept. 18th -19th.

Company 3 –

- New Engine 3 ceremony was held.
- Day staffing as shifts allow.

Company 4 –

- Open invite to station for training. August 5th will have a crab feed out of county will need some stand-by staffing.
- Gear racks are in; not put up yet.

Company 5–

- All trucks in service. ID lock installed.
- Aux food trailer at County fair.
- Duty crews have fallen off, working on getting this fixed.

Company 6 –

- Painting project is complete at station, staffing on weekends.
- New AC is installed.

Career Operations –

- Six new full time hires have started
- Anticipate converting to 24 hr. shifts at Co 1 and Co 2 in Oct/Nov timeframe.

Logistics: See packet information

- Report given on Units Out of Service

- UTV is at the fairgrounds with AMB 24

TASK COMPLETED:

(See report)

UP COMING ISSUE

(See report)

- Replacement station computers are in; will be delivered and set up by county IT in next few weeks.
- See list of gear order tracking. Will need help with people on the list for sizing, replacing of gear, will e-mail form to see what everyone needs regarding gear.
- Board approved for replacement of Amb. 31. Unit has been ordered.

Training: See flyers in packet: Local class offerings will also be listed in Target Solutions.

- Next volunteer orientation class will be on July 20th EOC room 3.
- Fire Academy starts July 20th. Note – VDFP requires students to register 10 days prior to the class.
 - To date, our Fire Academy has 13 in county and 2 out of county registered.
- EMT class is finished - 14 completed the program.
- Next Spring School Committee meeting will be July 31st, 1600 hours at F/R Adm.
- Capt. Bonham is working to create a new Countywide Training Officer committee/workgroup.
- Reminder - Please make sure that activity rosters are completed and submitted.
- PHTLS Class will be held in partnership with VCU Medical Center on July 29th and 30th for ALS and BLS providers. Cost is \$70.00 per person. Training request forms are required.
- Officer 1 class is tentatively scheduled to start July 29th (waiting on VDFP approval, may get pushed back.)
- **IMPORTANT** - There are still a number of members with outstanding medical shot records. They must have these on file to be compliant within the Department.
 - Letter passed around to show how it will be handled. If shot records not in by **September 15th** these members will be removed from the Department. Staff will be calling the 80 people on the list to let them know they are missing this record.
 - Records can be uploaded in Target Solutions.

Retention and Recruitment: See Monthly Report in Packet

- Thank you for all the participation/staffing with the County fair.
- Life Point Church dinner for all members is scheduled for July 29th at Co.2 please RSVP.
- National Night Out is August 1, 2017.
- Next R&R Committee meeting is August 8th at 1900 hrs. at Fire Rescue Admin.

Operations

Communications:

- Radio reprogramming update - Spotsylvania is not done finalizing their F/R talk groups for us to program into County radios.

Fire Operations:

- Two Draft SOP's from last month are approved: 102-33 Duty Chief Guidelines and 202.01 Standard for Hose and Nozzles. These will be posted in Target Solutions.
 - Capt. Johnson is in charge of replacement of fire hose at stations and will be contacting each District Chief to determine a schedule. J. Werling will be changing the label color code on the discharge panel.
 - "Question" on hose and nozzle from Co 1: *Reviewed the SOP at our last company meeting and the SOP stated that one of the lines to the RIT would be 300 ft. Will this be feasible if the hose tray is not large enough to fit that much hose or will it still be filled to max capacity? Yes as we progress down the road we will make sure trucks can meet 300 ft., but if the truck is physically not capable to carry we will put as much as we can on the truck.*

EMS Operations:

- No report.

Emergency Management:

- A proposal from the Lake Land'or Community to have an emergency gate installed goes before the board next month. The proposed access would use a gate off of Durette Rd. and one off the Crump Rd. side. Radio controlled access would be utilized to achieve controlled access.

Administration

- **Benchmark data in packet.**

(See reports)

Finance:

- Our new stipend policy (*see new SOP 103.10 Volunteer Nominal Compensation Incentive SERVE Program*) was voted on by the County Board and passed.
 - The new SERVE program will go in effect immediately (retroactive to the beginning of July 2017).
 - \$90,000 has been budgeted to support the program. This program will replace our old stipend program.
 - Maximum is \$ 4,200.00 per year for each volunteer.
 - County will require a W-9 on file with Finance; you will be responsible for the taxes.
 - Will be a monthly pay out based on time approved by the Chief Officer of each station. Timesheets will need to be in to Fire Rescue Admin by the 10th of each month.
 - Forms will be generated for this project and will be retro-active from July 1, 2017.
- RASF Grant for new stairchairs and AED trainers was awarded.
- **Dead line for the fiscal year is August 15th for reimbursable items.**

Career Staffing: Human Resources

- Captain's promotion announcement will come out on Friday.

General Policy

- Draft *SOP 102.32 Vehicle Accident Procedures*- Still under review/revision. Please submit any comments to Chief Loftus. His Office will be adopting reporting form portions of the draft for immediate use. New forms will be posted on Target Solutions.
- Draft *SOP 102.34 Leave of Absence* policy for volunteers was provided for discussion. Please send comments to Chief Loftus.

Special Projects/ Events

Equipment committee:

- Brush 3 completion-Tank & pump are in and on the truck waiting on lights to come in.
- New Co 5 generator on hold waiting on quotes.
- RFP closed on Arial flight service (manned or unmanned).

Good of the Order:

- None

Comments.

Chief 2-

- Change of time for the meetings **to 6:30 pm (1830)** - we will try it out at the next meeting.
- Send e-mails to Chief Garnett of any new officers in your department so he can add them to the group e-mail folder.

Chief 1- Thank you for the staffing at the stations numbers are increasing.

Next Meeting scheduled **August 9, 2017.**