

Welcome

Chief Loftus, Captain Street, Asst. District Chief Jenkins, Captain Bonham, District Chief Todd Beasley, District Chief Davenport, Captain Justin Calhoun, Captain JP Calhoun, Captain Giles, Asst. District chief James, Asst. District Chief A Monroe, District Chief Melson,

Introduction of Guests: Pam Chenault

Corrections to March minutes – None

Company Items

Rescue 1 – 2 new CPR instructors, new CPR equipment. Staffing county fair on the Wednesday. 2 stand-by for church no notification of cancelled event. Renovations at station look good.

Rescue 2 –Hope to have 4 weekend crews that can alternate other possibilities for more weekend crews. Fair on the Friday and a crew that weekend.

Company 1 –Sportsman’s dinner October 18th. Renovations are being finalized for station hoping to start at end of July. Staffing hours is a struggle. Eric Chenault has finished his paramedic.

Company 2 – Officers election all the same except for Chief 21 Stout replaced by Muniec July 1. Other changes may come later. Life point dinner for all Caroline County fire/rescue members co 2 is helping with the planning. Date will be July 28th or 29th. Will be at the fair on the last day. Working on staffing.

Company 3 – New engine 3 ceremony is July 4th at 1415 hrs. Will be included in the towns July 4 celebrations. REMS Counsel 2017 Reginal Award for outstanding pre-hospital provider presented to Susan Dietrich.

Company 4 –Staffing is good, training is good Michael finished Instructor 1 class. August 5th will have a crab feed out of county will need some stand-by staffing.

Company 5– Staffing is good, working on getting Tuesdays, Friday and some Sundays staffing. New engine 5 is approved. Pam Chenault- Co5 chicken dinner on the 24th of June 5-7.

Company 6 – Weekend duty crews.

Career Operations – Renovations at C0 1. Working with crews to get released on apparatus.

Logistics: See packet information

Units Out of Service

New E 3 at radio shop

TASK COMPLETED:

EMS licenses’ installed on brush trucks.

Co1 finished hose testing.

Blowhard fans on engine 5.

UP COMING ISSUE

Co 2 Engine going out for hose bed cover.

Co 6 2 units out for PM.

RS 2 professional lock will be out.

Training: See flyers in packet information

- Officer 1 class may change dates.
- CPR instructor updates in progress. American Heart will be requiring E-Cards sent out instead of printed cards starting at first of the year. Training in progress for this process.
- Vol. orientation Saturday 17th we have no sign ups class may be canceled.
- Drug shortages notice sent out in an e-mail. Training coming out on administering medication.
- Letters went out to members missing required training that is not listed in Target Solutions. Names given to District chiefs regarding their members that are not compliant.
- See sheets in packet listing what members are missing. Shot record forms are the main issue at this time.
- See fit testing list.
- Hose testing at co3 will be done on the 24th.

Retention and Recruitment: See Monthly Report in Packet

- See list of applicants needing vote in / fingerprinting cards sent in.

Operations

Communications:

- No report

Fire Operations:

- Draft SOP standard for hose and nozzles. Standardized to 1 brand and 1 type.
- Draft SOP duty chief Guidelines.
- Galyen Lane Road served 5 properties. Road has been taken out and a new cut in. Due to dispute. Please be aware of road issues if you have a call in this area.

EMS Operations:

- Drug shortage.
- July 1 ambulance rotation.
- All ambulances have opticom now.

Emergency Management:

- Commonwealth of Virginia purchased a new damage assessment software (Crisis Track) we have gotten our accounts for this. Will be looking at this software for future use.
- UAS Drone Team. 12 People have begun training. Submitted a proposal for a no match grant for a better aircraft that has thermal imaging and zoom capabilities.
- Gregory Road bridge replacement in Co 5 area the dry hydrant has been moved to burrus, will be moved back after work is finished.

Administration

- **Benchmark data in packet.**
- Calls last month were up. 461 for the month. Response times are good. Thanks to all.

Finance:

- Draft SOP on the Stipend policy will go to the board on July 11th. Will go in effect on July 1. 90,000 in the budget.
- Draft policy on the Vehicle Accident Procedures. Please look over and send in any feedback. New forms are in this policy.
- Dead line for the fiscal year is August 15th for reimbursable items.

Career staffing: Human Resources

- Ryan Parent moving PT to FT firefighter/EMT

- Justin moved from LT. to Captain.
- Funding for 6 new positions and we are actively recruiting for positions.
- Promotion of one on the lieutenants to Captain to allow one for A, B, C Shift. Transition from day shifts to 24hr shifts.
- Funding to convert our part time training & part time logistics clerk position into one full time position.
- EMS revenue is looking good for this fiscal year.

Special Projects/ Events

Equipment committee.

- E-5 approved for next spring.
- Heavy squad specs underway submitted to 3 vendors.
- Brush 3 skid is being made and installed.
- New ambulance contract- Southeastern specialty vehicles got the contract.
- Generator at 5 will be replaced. Has been ordered
- Thanks to Joe Davenport for the work done on E-3

Good of the Order:

- Gear fitting see Justin for any questions.

Comments.

Chief 2- County offices closed July 3 & 4. Changing of meeting time from 7PM to 6:30 Think about it and let me know. The support for Brent Johnson with our department was outstanding.

Chief 1- Thanks to Captain Bonham he did an outstanding job in dealing with the services for Brent. Reminder that all need to keep their beneficiary card up to date if/when things change in you family.

Next Meeting scheduled **July 12, 2017.**