

## **Welcome**

Chief Loftus, Deputy Chief Garnett, Capt. Lisa Street, Asst. District Chief Jenkins, Lt. Calhoun, R/R Robert Eaby, District Chief. Chip Hartle, District Chief Melson, Captain Bonham, Captain Calhoun, District Chief Davenport, Captain Giles, President James Werling, Asst. District Chief Kenny James, District Chief Todd Beasley.

**Introduction of Guests:** None

**Corrections to October minutes** – None

## **Company Items**

Rescue 1 – Carpet installed next week. 2 more applicants.

Rescue 2 – Lots of Standby's.

Company 1 –Shore up of cabinets, moving forward with building renovations including the kitchen. Drain issue is still ongoing and working on internet issues.

Company 2 – Squad is back, only 9 members working shifts at station.

Company 3 – Day time staffing on and off, working on drainage issues.

Company 4 –Bridge work, equipment tanker & brush on west side the Engine & utility on east side of station.

Company 5 – New members working on ticket to ride. Screen and Wi-Fi issues are being addressed.

Company 6 – Engine 6 OOS. Stair way ready to start. Generator is in and running. Thanks for hose testing at station, 1 member in orientation.

## **Logistics: See packet information**

Units Out of Service:

Amb 14

Reserve Engine

E6

## **TASK COMPLETED:**

E5 back in service.

Hose testing (Stations 2, 4, 6).

U1 back in service.

Engines, tankers and brush trucks have been serviced.

## **UP COMING ISSUES:**

RIT packs at stations were not issued mask and regulators: ordered items for all in county.

Tire chains ordered and in will issue training class.

## **Training: See packet information**

Crosswalk training standards changes, see chart in packet. Removed STICO and PITCO classes from the rotation. ITS 300 removed only for captains and above. 1 addition, technical rescue awareness Module 1-3. VDFP program classes are offered at spring school, and are on line they are ITR technical classes.

Module 1(on line class) will be added to the FF and EMS section of the on line classes in Target Solutions.

Next orientation classes are Nov. 12<sup>th</sup> and Dec 8<sup>th</sup> @ frog level

Changes to the orientation classes will be pushed out to everyone hopefully in January.

Demo was given on the Target Solutions Software: E-Mails are required for this program. Review E-mail lists in your packets. Unit Release list in packet, who can check people off and what they can check people off on.

All this information needs to be returned by Dec1. All information is for the Target Solution Software.

New members will have 4 months to complete the orientation retirements.

### **Retention and Recruitment: Monthly Report in Packet**

- Update on Awards Program. Date is for January 28, 2017 @Town Hall.
- Event is semi-formal, speaker from channel 6. Awards.
- Need list of active service members for years of service ASAP.
- Reminder VOLSAP and decal list due.
- 100 smoke detectors in stock for out- reach Program.
- Lifepoint Church wants to supply a Thanksgiving dinner at stations, let bobby know total numbers.

### **Operations**

Communications:

- Verification of active 911 subscriber list. Please verify your members for us to update the system.

Fire Operations:

- Fire Reporting on Elite 3. Demonstration on the system regarding locked or unlocked calls.

EMS Operations:

- 1 month of using elite. Copy of reports missing data information for your review.
- Questions or issues contact LT. Liverman or Capt. Bonham.
- Issues with calls being cancelled between fire side and EMS side in reporting. (Training Issue) Discussion.
- Multiple patents on same incident number is not showing names or labeling of patients. (ABC, 123) makes it difficult to enter information in the new elite system. Discussion.

Emergency Management:

- Digital copy of EOP in packet.

### **Administration**

- Bench mark data in packet for review for October. Again, please use Fire Manager for staffing to capture data. Elite system will also provide data information for fire reports.
- Fire Manager training class for Co 6 requested. LT J.P. Calhoun will assist.

Finance:

- FY18 budget and CIP information in Packet.
- Discussion on items proposed, regarding staffing and new apparatus.
- Brush trucks to replace response vehicles looking at making a combined unit.
- Looming SCBA purchase in the future, bottles expire in 2021. Will also try to replace air packs and get them up to a more current standard. Applying to the Assistance to FF Grant for this purchase.

Career staffing:

- Position on a part time logistic Tech will be finished in the next week.

Draft SOPS updated SOPS in packet and website.

### **Special Projects/ Events**

- Equipment committee engine 5 specs are moving forward. Committee will be getting spread sheets together and this information will determine replacement rotation of brush trucks.
- Engine 3 February delivery date. January factory visit.
- Volunteer Battalion Chief Position in process applications accepted through 11/15/2016. Information in the packet.

### **Good of the Order**

New Ambulance looking at a February delivery.

Fire manager district chief has ability to change some information.

New Beneficiary forms need to be filled out and sent to Kathy.

Wounded Warrior Project at Co 6 on Dec. 3.

### **Comments.**

Chief 2- Election of officers in each station, please let us know of any changes for the New Year. REC has a new electrical safety trailer. Asked Capt. Bonham to get on their training schedule for next year and will reach out to the stations on hosting a demonstration. Staffing on the holidays coming up.

Chief 1- Please bear with us as we work out the changes on the new systems. Please promote the staffing of the stations.

Next Meeting scheduled **December 14<sup>th</sup>, 2016.**