

Welcome

Chief Loftus, Deputy Chief Garnett, Deputy Chief Matiak, Eric Chenault, District Chief Melson, Asst. District Chief Jenkins, Wayne Collison, District Chief Joe Davenport, Asst. District Chief Kenneth James, 2nd LT. Kevin Rickman, Lt Calhoun, Captain Bonham.

Introduction of Guests: BOS Jeff Black and Liberty Mutual Insurance (Melissa)

Corrections to April minutes – None

Company Items

Rescue 1 – Duty crew every Wen. Night. Have some new recruits waiting to come aboard. Roof still in review for leaking issue. Fixing lock on the door

Rescue 2 –Have 1 member operator to be released soon. Anna back in hospital. TV's are in looking great. Will get update on brick wall. Will be at the Fair.

Company 1 –New hole in the back ready for the new doors. New bay lighting was put up. Nothing on the kitchen decision.

Company 2 –Engine and squad back in service. Worked out with the county that Tower 2 will not be fixed. Staffing numbers have dropped. Have a few items on list to be fixed from the construction. No commitments for the fair.

Company 3 – Ice maker is installed no issues.

Company 4 –Not in attendance.

Company 5 – 2 new members are approved. E-5 out of service. Mon., Wen. Thurs., no staffing

Company 6 – Have building permit will start work on the stairs.

Chief Staffing Issues: Please remember to use the Fire Manager Program for staffing, can be use on your phone, this is how we are tracking who is staffing the trucks at the stations, as we roll out the Vol. Battalion Chief knowing who is at the stations and when for what duty period will be critical for the success of the system. There are 13 people using it now try and get more of the members to use it. System can be used from phone or station computers. Add the time you will start and time you will end and your name. Thanks to the departments that are using this program.

Logistics

UNITS out of Service:

Tower 2 out of service

Wagon 1 is at Atlantic

Reserve Engine out of service

Engine 4 out.

Ambulance 11 back in service

Pump testing going on.

Hydro testing for SCBA finishing up on this have stations 3 & 4.

TASK COMPLETED:

Engine 2 Back from body shop.
Squad 2 back.
Cutters on squad 1 had a leak is fixed
UP COMING ISSUES:
Flow testing for air packs.
Open ticket list is in packet.
Gas for dragger monitors is on order.

Training

Training committee still need members from every company.
Vol. Orientation/Ticket to ride changes-next month hope to have a final on what we would like to change on this program. Looking to come up with a county level hazmat standard to start then they will have 2 years to get the full certification.
Haz-mat awareness test on August 27.th
CPR class on July 23rd.

Retention and Recruitment

Monthly report in packet.
Next Retention/Recruitment meeting will be August 9, 2016 1900 hours @ F/R administration.
Public safety day on September 17th in Bowling Green planning is in progress for this event.
Caroline County Fair to start today Rs1, Rs2 and frog level will be staffing.
Next orientation class August 11th @ LVRS 1900hrs.
National Night Out August 2nd Lt. Hahn is working with the sheriff office with this event. Please advise your people to interact with the public have some recruitment material with you.
July 12th BOS meeting, Brief the board with a report from the R&R committee (see report in packet)

Operations

Communications:

- Radio Coverage retesting June 22 and 23 completed passed. Came in under budget.
- GIS mapping with 911 center is still in progress. Districts that have been adjusted is Co6 and Co2.

EMS Operations:

- New Ambulance 11 to arrive in July
- X series RASF grant for 2 @80/20 board matched local fund, board approved to purchase additional 2 x series. By end of August all ambulances will have the X.
- Port Royal auto pulse will also be ordered.
- Go live date for elite 3 fire and EMS reporting October 1st. look for new training to come out.
- REC learn grant to provide quick clot and halo chest seals for ambulances as well as sheriff department vehicles. We got the grant will be purchasing equipment look for trainings to come out on this product.

Emergency Management: Bike tour in July 23rd not expected to be huge impact for Caroline. See handout in packet on information.

- New alert system go live date will be in September. Switch to Everbridge Will need to do public education county wide, will be a re-registration for the public with this system.

Fire Operations – Tower2 OOS as mentioned before will not be fixed taking it out of service. Will remove the equipment off of it. Will sell the Tower.

Equipment committee made recommendations to purchase some battery operated blow hard fans we have 3 we will continue to buy these as older ones go out. They are smaller.

Thanks from the new Captains (Calhoun, Johnson) for the help and support with their transition into the positions. All stations have all helped in positive way.

Administration Bench mark data in Packet for review for June. Again please use fire manager for staffing to capture data. NUA for EMS is down this is good. Keep an eye out for non-responses.

- Reminder last day for FY16 budget year for reimbursement is August 20th
- Career staffing: we have brought on 7 full time and 3 Part time employees. Will be a lot of new faces in the stations.
- Lt. Ernest has left our department will have an internal advertisement for this position.
- Part time logistics clerk large response we have done 1st level of screening will be working on 2nd level.
- Uniform will be handed out after meeting

Special Projects/ Events

Equipment Committee- Update equipment task was discussed and what brush truck that will need replaced. Standardized hose type, will go with low pressure system for all stations and one type of nozzle. Reviewing the specks will have a report out next month.

Officer Development Committee will be looking at developing a standardize officer training program. All officers from LT. on up will go through program. First meeting is July 19th 1900 hrs. At EOC

Operational Policy Committee- NEED names for this committee. Committee will develop policies for first- in engines, routine emergency incidents. Need participation with this, also EMS participation.

Information screens are up in some stations others are being finalized. Instillations are in progress.

Comments.

Chief 3 – Forestry department working on dry hydrant in Sparta. Waiting on application

Chief 2- New carpet at administration

Chief 1- Thank you for coverage for national night out and county fair. Thanks to Jeff Black for attending meeting

Next Meeting scheduled **August 10th, 2016.**