Chief.

Caroline County Fire-EMS Command Staff

Meeting date: **Wednesday, March 11, 2015 from 7:00 PM to 9:00 PM**
Location: EOC room 3
Purpose/Notes: Regular scheduled meeting
Invited Guests: (no guests)

Meeting Documents:

(no documents)

Agenda:

1. Meeting Agenda

1.1. Introduction / Guests / Presentations — Deputy Chief Garnett

1.2. Corrections and additions to minutes

1.3. Action items from last meeting

1. "After the Fire" updated(PENDING)
2. Communications: Belmont Apartments dispatch issue(COMPLETED - report this month)
3. Listing of Radio Bank Chargers and dimensions sent to D/C's(COMPLETED - report this month)
4. Revere Gas & Bay Diesel for Company 4 Emer. Generator.(COMPLETED)

2. Company issues

2.1. Company Level

2.1.1. Rescue 1	Capt. Tammie Giles
2.1.2. Rescue 2	Capt. L.Street
2.1.3. Company 1	D/C K.Hartle
2.1.4. Company 2	D/C S.Melson
2.1.5. Company 3	Asst D/C D. Jenkins
2.1.6. Company 4	D/C D.Terry
2.1.7. Company 5	D/C J. Davenport
2.1.8. Company 6	D/C S.Parrish

3. Logisitics

3.1. Monthly Report

See attached report

4. Training

4.1. Volunteer Orientation

1. 1. Report - Member's who have missing elements.
2. Next class offerings - 3/14 @ Co 5 and 4/9 @ Rescue 1

4.2. Current Training Programs Underway

4.3. Up comming Training Programs

Capt. Doucet will be contacting agencies for staffing / apparatus support for the upcoming spring school weekend. Please begin poling your members for availability.

4.4. Members not meeting training standards

Report - attached.

5. Rentention and Recruitment

5.1. Volunteer Applications

1. Repot on Status of Applications

5.2. Activities

County-wide Open Houses - May 16th from 1000 to 1400 hours

6. Operations

6.1. Communications

6.2. EMS Operations

6.3. Fire Operations

1. Fit Testing

7. Administration

7.1. Career Staff

Deputy Chief Garnett

James Allen has resigned his part time position.

7.2. Budget

7.3. Emergency Management

7.4. Response Data

1. Report - January 2015 Data
2. Report - February 2015 Data

7.5. Grants

Chief J.Loftus

We will be submitting a spring 2015 RASF grant for Opticom Light Controllers

7.6. Techincal Review Committee

8. Special Projects / Programs / Target areas

8.1. 911 radio systemn

1. Portable Radio listing
2. Specifications on rack chargers.

8.2. Special Event Planning

Upcoming Events

Garden Day – Port Royal Area – April 21st
Bloom and Booth Event – Bowling Green and Port Royal Area - April 24-26
Festival of Feet Race – Town of Bowling Green – April 25th
Ladysmith Day – May 2nd
Caroline Relay for Life – County Fairgrounds – June 13th 1200-2200 hrs
Tough Mudder – MEP - June 13-14
K-95 Countyfest – MEP – June 20th

8.3. Volunteer Uniforms

8.4. UTV-1

Progress is steadily moving along on the UTV project. Highlights include:

1. UTV has been lettered and labeled. Lighting will be installed soon. Call sign - UTV-1
2. UTV trailer has been purchased. The trailer will be modified to carry both the Fire and EMS skids.
3. UTV fire skid has been purchased. 50 gallon tank with a 350 PSI pump flowing 5 GPM. Foam modifications and setup are still underway.
4. UTV EMS skid has been purchased.
5. Lt Hahn is currently drafting the driver / operator training program and policies.

9. UCI Bike Race 2015

2015 UCI Bike Race will take place Sept. 19-27, 2015. The Men's Elite Individual Time Trial will travel through Caroline County the afternoon of Sept 23rd. This will cause the temporary closure of both Rt 301 and Rt 30 in Frog Level. The Department is seeking staffing assistance on this date to man additional apparatus during the event. This includes: supervisors, two ALS Ambulances, two engine crews, and one ALS UTV EMS crew. Please contact Dep. Chief Garnett if you would like to assist.

Additional details will be provided at later meetings.

10. Chief's Comments

10.1. Chief 3

10.2. Chief 2

10.3. Chief 1

11. Important dates / Information request / Required action

12. Date of Next Meeting

12.1. Next Meeting- April 8, 2015

Total time scheduled: 0 min

Command Staff Meeting February 11, 2015

1.Welcome

Chief Loftus, Deputy Chief Garnett, Deputy Chief Matiak, District Chief Hartle, District Chief Melson, Asst District Chief Jenkins, District Chief Terry, District Chief Davenport, Capt Bonham, Capt Doucet, Lt Calhoun
1.1 Introduction of Guests – Carl Olberg and Pam Chenault
1.2 Corrections to January minutes
1.3 Action items from December 2014:

1. 228 Zoll charging issue fixes and batteries replaced
2. Company 6 4" hose loaded to Tanker
3. Truck Policy Comments returned
4. "After the Fire" updated and produced

2. Company Issues
2.1 Rescue 1 – not in attendance
2.2 Rescue 2 – Ice machine fixed. Remote for north bay door is not functioning. Inspection sticker was changed from Feb to January. LVRS Annual Banquet March 8th, please RSVP by Feb 28th.
2.3 Company 1 – Membership has voted to replace two bay doors to match the newly repaired bay doors. Membership in progress committee meeting to update application related bylaws. Brunswick Stew coming up Feb 21st.
2.4 Company 2 – Brent Russell no longer a member. Paul Polivka may need orientation. "Belmont Apartments" being dispatched for incidents in that subdivision
Verizon has discontinued allowing access through the CAD vendor for incident texts, however Active 911 and Caroline Alert is still functional. Requested extra ABC extinguisher to be kept at station.
2.5 Company 3 – AT&T CAD texts still working. Pier is being built out 100' into the river, pilings going in soon to be followed by dry hydrants. Banquet was last month.
2.6 Company 4 – Generator has been installed waiting on fuel now. Complimented the FF Graduation coordinated by VT Podbielski, very nice presentation.
2.7 Company 5 – in the process of making bylaw changes to speed up new member application process. New members will have to wait 31 days to sign up for orientation. The data collection is in progress for stipend program due for the 17th. Drive Thru chili available for pre-order. Working with Logistics for hose cover, suction unit and brush repairs pending.
2.8 Company 6 – not in attendance.

3. Logistics updates

OPEN: Ambulance 15 at Purvis. U1, Sq1, En2 all out of the County for service.

COMPLETED: Ambulance 16 radio repaired. Squad 2 in service. Reserve Engine in service. Ambulance rotation competed.

UP COMING: Zoll monitors serviced scheduled for Wednesday Feb 18th 1030 at R2. Fire Extinguisher service and ladder testing also being scheduled for March. Hose testing this year will be Co 1, 3 and 5 beginning in March.

Tickets on following page.

4 Training:
4.1 Volunteer Orientation: 2015 Dates and support classes enclosed
4.2 Current Training Programs Underway: EMT Basic and Fire Instructor 1
4.3 Up Coming Training Programs: Spring School, Mayday Awareness, Mayday Operations, ACLS and PALS Renewal classes
4.4 Members not meeting training standards

Lists provided of members who are on Probation or are in Default of training standards.

5. Retention and Recruitment
5.1 Applications – List of applications in progress provided for review
5.2 Activities – County wide Open House proposal given to group, concerns raised about Memorial Day weekend, many staff may be on vacation. Not a good day. Survey, other recruitment activities summary provided. Radio commercial played for group.

6. Operations

Application received today that had been printed off District website that was outdated, please remove all applications from district websites and direct interested parties to the www.CarolineFireRescue.org website.

Staff vehicle will be brought online for training purposes so that members can go to training out of the County. Vehicle will be added to volunteer training request form.
6.1 Communications

No monthly report
6.2 EMS Operations

Ambulance rotation schedule passed around. Memo clarifying ambulance equipment to stay with units during rotation updated on website. New equipment (pedi pulse ox) added to inventory for Ambulance.
6.3 Fire Operations – Burn law press release include in packet.

7 Administration
7.1 Career Staff – Part Time resignation, Sean Seawell
7.2 Budget – BOS will hear County Administrator propose budget in March

3 Defibrillators on RSAF grant 50/50 approved for replacement, small group researching options so that this purchase will suit us for many years to come and transmit 12 leads.

PPE inventory obtained and provided to each agency. If gear is within 12 months of expiring, (9+ years old) it is on the list to be replaced. Please review lists so that gear is issued to each member who is certified, be ready to make recommendations on replacements. Remember is takes 60 days for new gear to be ordered and arrive.
7.3 Emergency Management
7.4 Response Data-

2014 response data included in packet for review. We will strive to include monthly data in addition in future months.

8. Special Projects
There is no way to capture staffed station hours within current CAD.

8.1 911 Radio System – BOS approved Sparta tower lease on radio system. Construction should begin in March. R1, Co 6 and Co 1 are the last agencies who have not turned in pager lists, please do so ASAP so that the correct number of pagers are purchased for each district. Meetings should be scheduled soon to decide where to install station based radio bank chargers. Chief Officers will also be issued single charger for personal use.
8.2 Fire and EMS GIS based mapping – Meeting with Vendor on Friday with Dispatch, Planning and F/R to start discussion to electronically map each District map. Once complete, this will allow us to print and reproduce our own maps. We will also be able to publish drive time studies for public review. It is not yet known if we will "redistrict" or simply codify our existing districts. Virginia code states the BOS is the authorized body to make any changes to districts. We would also like to overlay ISO and hydrant layers once complete.
8.3 Image trend Version 3 upgrade- Version 3 deadline has been postponed by OEMS.
8.4 Special Event Planning – State Fair electrical inspections should improve this year. Tough Mudder scheduled for June 13 & 14, 2015.
8.5 UCI Bike Race 2015 – September 23 is the only day Caroline is affected along the 301 and 30 corridor. Additional staffing will be required. Final traffic control details will be finalized. We will work to compliment Hanover with pre-event planning.

Ladysmith day is May 2, 2015

9. Comments
9.1 Chief 3- No comments
9.2 Chief 2- No comments
9.3 Chief 1 – Retiring Chief Mitchell was recognized by BOS last night.
County sticker incentive wording will be updated to "County Vehicle Relief"
Please review PPE inventory information
Please review pager lists for Chief Garnett

10. Important Updates / Information Request / Required Action
10.1 Required Information

11. Next Meeting Date March 11th at 1900

Brandon Buchanan needs Photo ID

Logistics Division

March 2015

Open Issues

- Utility 1 is O.O.S. for starting issues
- Response 5 is O.O.S. for a brake line leak
- Main Hurst pump on squad 2 is O.O.S.
- Ambulance 27 is O.O.S. for a coolant leak
-See attached Support Systems attachment

Task Completed

- Engine 2 is back in service at Station 2
- Squad 1 is back in service at Station 1
- Ambulance 15 is back in service at Rescue 1
- Fire Extinguisher service was completed
- 6 month zoll service was completed
- See attached Support Systems attachment

Up Coming Issues

- Ladder testing, pump testing and extrication equipment service will be going on in the next few months with no set dates at this time.

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Open Tickets — Showing 1 - 35 of 37

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Ticket	Date	Subject	From	Priority	Assigned To
785678	03/09/2015 5:32 am	Portable Suction Charger (2)	Trevor Chenault	High	Logistics Admin
943869	03/06/2015 9:21 am	Fire extinguisher bracket in pt ... (3)	Robert Hayward	High	Logistics Admin
414923	03/04/2015 9:50 pm	Generator Squad 2 (8)	Victor Podbielski	High	Logistics Operations
666154	03/04/2015 10:16 am	Station 5 (5)	Robert Ray Coggsdale	High	Logistics Admin
274564	03/04/2015 9:28 am	Apparatus Bay Lighting (5)	P. Ryan Abernathy	High	Company 2 Building
229520	03/03/2015 8:00 am	Reserve Engine Equipment (12)	Anthony McCormick	High	Logistics Admin
198135	01/25/2015 9:11 pm	PPE Goes out of date this month (6)	John Wilkerson	High	logistics Support
216275	01/11/2015 8:57 pm	Building Roof Leak (7)	Bradley	High	Logistics Operations
838148	03/09/2015 1:44 pm	Squad 2 Air Horns	P. Ryan Abernathy	Normal	
216616	03/09/2015 12:05 pm	Squad 2 Mobile Radio	P. Ryan Abernathy	Normal	
773681	03/09/2015 11:59 am	Reserve Engine Issues	P. Ryan Abernathy	Normal	
184198	03/09/2015 6:24 am	Zoll auto pulse bag	Nathan Johnson	Normal	
467724	03/05/2015 10:46 am	Reserve Engine Right Cab Marker Light ... (2)	P. Ryan Abernathy	Normal	Logistics Operations
560154	03/04/2015 8:47 am	Warning lights in Grill--Fire ... (4)	Bradley	Normal	Logistics Operations
344630	03/03/2015 8:15 am	GPS unit for 27 (2)	Nathan Johnson	Normal	Logistics Operations
726512	03/02/2015 7:17 am	printer trouble (5)	William T. Hall	Normal	Logistics Admin
802064	02/25/2015 9:35 pm	Brush 2 - Squad 2 - Tower 2 (4)	Paul Polivka	Normal	Logistics Operations
276338	02/16/2015 9:49 am	coolent level low warning (6)	Nathan Johnson	Normal	Logistics Operations
936927	02/15/2015 10:01 am	South side bat door opener is not ... (5)	Mallory Hartbarger	Normal	Logistics Operations
821952	02/14/2015 8:41 am	W-1 24 ft. Extension Ladder (3)	A.Monroe	Normal	Logistics Operations
541788	02/11/2015 1:35 pm	Wagon 1 punch list (2)	Michael beasley	Normal	Logistics Operations
901360	02/10/2015 3:13 pm	Remove Equipment and Graphics (8)	Mark Garnett	Normal	Logistics Operations
733697	02/09/2015 10:35 pm	charger port needed for E-5 (2)	Tim Hahn	Normal	Logistics Operations
149417	02/09/2015 10:18 pm	portable suction (6)	William T. Hall	Normal	logistics Support
831070	02/04/2015 1:45 pm	Interior Lining Damaged (3)	Matthew Heppner	Normal	logistics Support
997764	01/19/2015 2:30 pm	SCBA Air Bottle Repair (5)	P. Ryan Abernathy	Normal	logistics Support
184634	01/08/2015 11:49 am	SCBA Cylinder Leak (5)	P. Ryan Abernathy	Normal	logistics Support
963122	01/06/2015 12:31 pm	Issue with Dry Hydrant at Ladysmith ... (7)	Victor Podbielski	Normal	Logistics Operations
577134	03/10/2015 10:59 am	Station 5 (3)	Robert Ray Coggsdale	Low	logistics Support
916378	03/06/2015 4:26 pm	Install Emergency Lighting on UTV (2)	Mark Garnett	Low	
265863	03/02/2015 3:41 pm	Engine-1 TIC (3)	A.Monroe	Low	Logistics Operations
668691	02/22/2015 8:07 pm	FF R. Martin Turn out pants (3)	Nathan Richards	Low	logistics Support
821863	02/20/2015 9:37 am	Brush 6 pump and light (3)	David Michael Puryear ...	Low	Logistics Operations
519278	02/18/2015 1:01 pm	M26 suction unit (6)	Mark Liverman	Low	logistics Support
275897	02/13/2015 10:38 pm	Front Seats (5)	Robert Michael Stout	Low	Logistics Operations

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Ticket	Date	Subject	From	Priority	Assigned To
526426	02/12/2015 7:35 am	Voltage Meter OOS (3)	Wesley Melson	Low	Logistics Operations
230448	02/11/2015 10:49 am	Requesting Apparatus Helme ID Panels (4)	Richard Matiak Jr.	Low	logistics Support

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Ticket	Date	Subject	From	Priority	Closed By
141593	03/11/2015 9:08 am	Engine 2 Oil Leak (13)	Robert Michael Stout	Low	Logistics Operations
971237	03/11/2015 7:16 am	Broken antenna for portable radio 2-2 (3)	David Michael Puryear ...	Low	Logistics Admin
911489	03/10/2015 1:52 pm	Handheld 5-04 (5)	Robert Ray Coggsdale	Normal	Logistics Admin
525860	03/10/2015 12:27 pm	Missing helmet magnet (3)	Joe Farmer	Low	logistics Support
781540	03/10/2015 10:10 am	Engine 2 Portable Radio (11)	Robert Michael Stout	Low	Logistics Admin
295560	03/09/2015 1:43 pm	Vehicle leaking Diesel again -- minor (7)	Mark Garnett	Low	Logistics Operations
473032	03/09/2015 1:42 pm	Flashing headlights (5)	Paul Ernest	Low	Logistics Operations
744956	03/09/2015 1:39 pm	Quartz Light (3)	Michael A Peck	Normal	Logistics Operations
660208	03/09/2015 10:55 am	Squad 2 Helmet Identifiers (6)	Robert Michael Stout	Normal	logistics Support
327010	03/09/2015 10:27 am	Box lite from Bush5-1 (5)	Tim Hahn	Low	Logistics Operations
725133	03/09/2015 10:14 am	South bay door (4)	Nathan Johnson	Normal	Logistics Operations
740872	03/06/2015 11:14 am	Undelivered Mail Returned to Sender (3)	(Mail Delivery ...		logistics Support
129172	03/06/2015 11:13 am	Sam splint M26 (4)	Mark Liverman	Low	logistics Support
140193	03/05/2015 8:49 pm	toughbook on 224 (4)	David Michael Puryear ...	Low	logistics Support
242536	03/05/2015 2:08 pm	Front Scene Light on Squad 2 not ... (5)	P. Ryan Abernathy	Normal	Logistics Operations
835947	03/05/2015 2:07 pm	Reserve Engine (3)	Robert Michael Stout	Low	Logistics Operations
479894	03/05/2015 2:06 pm	Left Pump Panel Bulb Burned Out (3)	P. Ryan Abernathy	Normal	Logistics Operations
990937	03/05/2015 2:06 pm	Pressure Gauge line (4)	Anthony McCormick	Normal	Logistics Operations
925391	03/05/2015 1:12 pm	Brush 2 Pressure Gauge not working (3)	P. Ryan Abernathy	Normal	Logistics Operations
483479	03/05/2015 1:11 pm	Door trim screws for apparatus (6)	Paul Ernest	Low	Logistics Operations
678915	03/05/2015 10:25 am	Head set (4)	Michael beasley	Normal	Logistics Operations
169730	03/05/2015 9:34 am	Hot Packs (5)	Michael A Peck	Normal	logistics Support
744693	03/05/2015 8:43 am	Squad 2 ABC Extinguisher O.O.S. (17)	Stephen Melson	Low	Logistics Admin
495879	03/05/2015 8:24 am	Supplies needed for PRVFD EMS cabinet (14)	John Wilkerson	Normal	Logistics Admin
718595	03/04/2015 9:49 pm	Undelivered Mail Returned to Sender (3)	(Mail Delivery ...		Logistics Operations
771718	03/04/2015 9:36 pm	Charging Issues (5)	Shaun Boutchyard	Normal	Logistics Operations
770782	03/04/2015 9:33 pm	Emergency lights (5)	Mark Liverman	Low	Logistics Operations
743964	03/04/2015 2:00 pm	Engine 5 GPS Unit (16)	Shaun Boutchyard	Normal	Logistics Operations
117185	03/04/2015 10:24 am	Rescue 2 EMS supply order (4)	David Michael Puryear ...	Low	logistics Support
681835	03/03/2015 9:43 am	M24's trash can will not stay closed (4)	Mallory Hartbarger	Normal	Logistics Operations
240038	03/03/2015 9:41 am	Unit shutting off (5)	Anthony McCormick	Normal	Logistics Operations
559741	03/03/2015 9:40 am	115 no heat (5)	Wesley Melson	Low	Logistics Operations
957460	03/03/2015 9:25 am	Medic 15 (4)	Mark Liverman	Low	logistics Support
207546	03/03/2015 8:54 am	Front door handle (13)	Anthony McCormick	Normal	Company 2 Building
340974	03/03/2015 8:51 am	M24 (5)	Mallory Hartbarger	Low	Logistics Admin

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Ticket	Date	Subject	From	Priority	Closed By
540433	03/03/2015 8:01 am	missing equipment for reserve engine (9)	Nathan Johnson	Normal	Logistics Admin
743221	03/03/2015 7:56 am	Reserve engine equipment (8)	Anthony McCormick	Normal	Logistics Admin
452696	03/03/2015 7:55 am	Reserve Engine Portable Radio (6)	Robert Michael Stout	High	Logistics Admin
515019	03/02/2015 7:07 pm	TEst 100 (5)	Jason Loftus	Low	Company 2 Building
495454	03/02/2015 4:29 pm	Uniform Issue (7)	Bradley	Low	logistics Support
198450	03/02/2015 11:48 am	Pifer Ebola kit (7)	Matt Pifer	Low	logistics Support
843693	03/02/2015 11:47 am	Supplies were used during a call (4)	John Wilkerson	Normal	logistics Support
382843	03/02/2015 9:51 am	Front Grill Damage (8)	Bradley	Normal	Logistics Admin
284915	03/01/2015 7:29 pm	Low Coolant/Add Coolant Message on ... (3)	P. Ryan Abernathy	Normal	Logistics Operations
190770	03/01/2015 7:25 pm	Light Tower (11)	Bradley	High	Logistics Operations
949084	02/27/2015 10:50 pm	State inspection (6)	Mark Liverman	Low	Logistics Operations
330683	02/27/2015 10:48 pm	wiper blades (4)	David Michael Puryear ...	Low	Logistics Operations
146431	02/27/2015 10:48 pm	Amb 10 at port royal (9)	Jason Loftus	Low	Logistics Operations
703688	02/27/2015 9:44 pm	Rear Bumper (4)	Robert Ray Coggsdale	Low	Logistics Admin
871662	02/27/2015 9:19 pm	Squad 2 Knox Box Seal (8)	Robert Ray Coggsdale	Normal	Logistics Admin
682569	02/27/2015 8:57 pm	UpFit 228 with "G" main ... (6)	Jason Loftus	Normal	Logistics Admin
729687	02/27/2015 7:23 pm	TEST (6)	Jason Loftus	Low	Logistics Admin
326800	02/27/2015 7:15 pm	Gas meter (9)	John Wilkerson	High	Logistics Admin
888675	02/27/2015 4:49 pm	Battery issue (5)	Paul Ernest	Low	Logistics Operations
890965	02/27/2015 3:49 pm	Broken Shore Line Plug Cover (7)	Mark Garnett	Low	Logistics Operations
169520	02/27/2015 3:46 pm	Main Light Bar (6)	Nathan Richards	Normal	Logistics Operations
411208	02/27/2015 1:39 pm	Helmet ID (6)	Michael beasley	Normal	logistics Support
649698	02/27/2015 12:56 pm	PAT Tags (10)	John Wilkerson	Normal	Logistics Admin
841846	02/27/2015 12:37 pm	O2 regulator from M31 leaking (4)	Mallory Hartbarger	Normal	Logistics Admin
182223	02/27/2015 11:36 am	zoll pulse ox cable amb26 follow up (3)	Michael Hafey	High	logistics Support
194294	02/27/2015 11:22 am	Ice Melt for Co 2 (4)	Robert Ray Coggsdale	Normal	logistics Support
940849	02/27/2015 8:11 am	Lost Firefighter Helmet ... (7)	P. Ryan Abernathy	Normal	Logistics Admin
829636	02/27/2015 8:09 am	Smoke Detectors (4)	Karl Hartle	Low	Logistics Admin
975366	02/26/2015 6:44 pm	Tower 2 Portable Radio (4)	Robert Michael Stout	High	Logistics Admin
163405	02/25/2015 10:02 pm	Replacement Head Light (4)	Shaun Boutchyard	Normal	Logistics Operations
791043	02/25/2015 10:00 pm	State Inspection (4)	Shaun Boutchyard	Normal	Logistics Operations
943930	02/25/2015 9:59 pm	State Inspection (5)	Shaun Boutchyard	Normal	Logistics Operations
594013	02/25/2015 3:41 pm	PPE for new member (4)	John Wilkerson	Normal	logistics Support
338413	02/25/2015 2:32 pm	15-40 Oil (3)	Robert Ray Coggsdale	Normal	Logistics Operations
755101	02/25/2015 11:38 am	3 Ring Binders (6)	Ed Bonham	Low	logistics Support

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Ticket	Date	Subject	From	Priority	Closed By
985862	02/25/2015 11:38 am	Station EMS Supplies (4)	Michael A Peck	Normal	logistics Support
175773	02/25/2015 11:28 am	Response 225 (6)	Mallory Hartbarger	Low	logistics Support
338437	02/25/2015 8:42 am	portable pulse ox on amb26 (5)	Michael Hafey	Normal	Logistics Admin
398702	02/25/2015 8:41 am	Air Bottles (4)	Robert Ray Coggsdale	Low	Logistics Admin
523384	02/25/2015 8:38 am	Oxygen room flodding (6)	Nathan Johnson	Normal	Logistics Admin
892943	02/24/2015 8:56 pm	Drug Lock Box Unsealed (4)	P. Ryan Abernathy	Normal	Logistics Operations
104660	02/24/2015 3:03 pm	Rs1 Co1 EMS (4)	Mark Liverman	Low	logistics Support
776274	02/24/2015 2:18 pm	Suspender adjustment broken (8)	Trevor Chenault	High	Logistics Operations
425954	02/24/2015 2:16 pm	Broken Pager (6)	Jason Loftus	Low	Logistics Operations
491907	02/24/2015 12:22 pm	Engine 6 box light (5)	David Michael Puryear ...	Low	Logistics Operations
259811	02/24/2015 12:16 pm	Rescue 1 (6)	Michael beasley	Normal	Logistics Operations
600881	02/24/2015 10:59 am	Child BP cuff (4)	Mark Liverman	Low	logistics Support
318995	02/24/2015 10:26 am	Ice melt (4)	Michael beasley	Normal	Logistics Operations
953154	02/24/2015 10:23 am	Exhaust leak (5)	Paul Ernest	Low	Logistics Operations
292172	02/24/2015 10:15 am	Chainsaw on W-1 (3)	Bradley	Normal	Logistics Operations
968322	02/23/2015 6:15 pm	Squad 2 Firefighter Helmet Magnets (5)	Robert Michael Stout	Normal	Logistics Admin
799833	02/23/2015 3:22 pm	Blue Hydraulic Line (4)	Victor Podbielski	High	Logistics Operations
126061	02/23/2015 11:19 am	Zoll on M24 (9)	Mallory Hartbarger	Normal	logistics Support
893856	02/23/2015 11:09 am	Glucometer batteries R5 (3)	Robert Ray Coggsdale	Low	logistics Support
269441	02/23/2015 10:53 am	State Inspection (3)	Matt Pifer	Low	Logistics Operations
393861	02/23/2015 10:51 am	GPS Failure (3)	Robert Ray Coggsdale	Low	Logistics Operations
175187	02/23/2015 10:10 am	NPA's (5)	Michael A Peck	Normal	logistics Support
151097	02/23/2015 10:10 am	ETCO2 Nasal Cannuala (4)	Michael A Peck	Normal	logistics Support
882002	02/23/2015 9:09 am	Downstairs Station Heating (6)	Shaun Boutchyard	Emergency	Logistics Operations
446894	02/23/2015 8:54 am	SCBA Repair (3)	P. Ryan Abernathy	Normal	Logistics Admin
408314	02/21/2015 12:19 pm	8 bags of stay dri (4)	Stephen Melson	Normal	Logistics Admin
356293	02/21/2015 12:13 pm	Personnel Accountability Tags (9)	Richard Matiak Jr.	High	Logistics Admin
168031	02/20/2015 8:37 pm	Ice melt and shovels needed (3)	David Michael Puryear ...	Low	Logistics Operations
291344	02/20/2015 8:34 pm	Rescue 2 station generator (4)	Nathan Johnson	High	Logistics Operations
717096	02/20/2015 8:33 pm	Storm prep checklist (4)	Nathan Johnson	High	Logistics Operations
416339	02/20/2015 8:32 pm	heat issue (4)	Michael Hafey	High	Logistics Operations
188270	02/20/2015 8:30 pm	Knox Box Seal (5)	Michael A Peck	Normal	Logistics Operations
784234	02/20/2015 8:30 pm	Storm Prep Items (3)	Shaun Boutchyard	Normal	Logistics Operations
649350	02/20/2015 8:29 pm	224 iwill not start (5)	Robert Hayward	High	Logistics Operations
365066	02/20/2015 3:44 pm	Sqd 2 equipment (6)	Anthony McCormick	Low	Logistics Admin

Select: All None Toggle

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Closed Tickets — Showing 106 - 140 of 1192

Change Status | Delete

Ticket	Date	Subject	From	Priority	Closed By
937417	02/20/2015 3:40 pm	M26 ABC extinguisher. (5)	Mark Liverman	Low	Logistics Admin
673461	02/20/2015 3:28 pm	Lt. Southworth's county ID not working ... (4)	Erin R. Southworth	Normal	Logistics Admin
797437	02/20/2015 2:49 pm	Squad 2 front intake supply line (7)	Robert Michael Stout	High	logistics Support
447723	02/20/2015 10:54 am	Needles (4)	Michael A Peck	Normal	logistics Support
577175	02/20/2015 10:44 am	Fire Extinguishers (4)	Bradley	High	Logistics Operations
259787	02/20/2015 9:33 am	Order Box lite batteris (6)	Jason Loftus	Low	Logistics Admin
578877	02/19/2015 4:26 pm	Uniform order (8)	Michael beasley	Normal	logistics Support
820773	02/19/2015 4:06 pm	Main oxygen tank (5)	Mark Liverman	Low	Logistics Operations
996159	02/19/2015 4:04 pm	Undelivered Mail Returned to Sender (3)	(Mail Delivery ...		Logistics Operations
594522	02/19/2015 3:55 pm	d cell flashlight for response 225/box ... (4)	Nathan Johnson	Normal	logistics Support
997441	02/19/2015 3:13 pm	Ice melt (4)	Robert Ray Coggsdale	Normal	Logistics Operations
718953	02/19/2015 3:13 pm	O2 needed (8)	William T. Hall	Normal	Logistics Operations
468224	02/19/2015 3:02 pm	Engine 1 Helmet Icons / Missing ... (7)	Wesley Melson	Low	logistics Support
609182	02/19/2015 2:47 pm	Transverse door Officers side (4)	Bradley	Normal	Logistics Operations
275502	02/19/2015 2:39 pm	Low Janitorial Supplies (8)	P. Ryan Abernathy	Normal	logistics Support
752906	02/19/2015 11:39 am	Low Office Supplies (4)	P. Ryan Abernathy	Normal	logistics Support
982357	02/19/2015 11:11 am	Out of date (4)	susan dietrich	Low	logistics Support
960685	02/19/2015 10:55 am	Utility 1 will not start (4)	Paul Ernest	Low	Logistics Operations
697980	02/19/2015 10:53 am	Cigarette lighters inop (4)	Mark Liverman	Low	Logistics Operations
361656	02/19/2015 10:42 am	south drive thru bay door opener (4)	Nathan Johnson	Normal	Logistics Operations
900422	02/19/2015 10:30 am	Main Oxygen Leak (6)	Michael A Peck	High	Logistics Operations
855655	02/18/2015 6:29 pm	Front Radio Head not transmitting voice (5)	Mark Garnett	Low	Logistics Admin
305293	02/18/2015 4:04 pm	Main Oxygen (5)	Michael A Peck	Normal	logistics Support
241220	02/18/2015 4:02 pm	Reserve engine equipment (4)	Anthony McCormick	Normal	logistics Support
356572	02/18/2015 4:02 pm	Reserve engine equipment (4)	Anthony McCormick	Normal	logistics Support
348453	02/18/2015 3:58 pm	R2 bay door opener (8)	Nathan Johnson	Normal	logistics Support
671232	02/18/2015 3:55 pm	Station Heating (5)	Shaun Boutchyard	Emergency	logistics Support
189200	02/18/2015 3:51 pm	possible coolant leak in M27 (3)	Mallory Hartbarger	Normal	logistics Support
768892	02/18/2015 3:45 pm	Warning: could not send message for ... (4)	postmaster		logistics Support
319310	02/18/2015 3:45 pm	Warning: could not send message for ... (4)	postmaster		logistics Support
878478	02/18/2015 3:45 pm	Warning: could not send message for ... (4)	postmaster		logistics Support
723297	02/18/2015 2:51 pm	Fire extinguisher on wagon 1 (3)	Trevor Chenault	High	logistics Support
551363	02/18/2015 2:51 pm	Need items to finish making red books (3)	Erin R. Southworth	Normal	logistics Support
755883	02/18/2015 2:50 pm	Snow shovel (3)	Michael beasley	Normal	logistics Support
815686	02/18/2015 2:49 pm	snow shovels (4)	Michael Hafey	Normal	logistics Support

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Closed Tickets — Showing 141 - 175 of 1192

Change Status | Delete

Ticket	Date	Subject	From	Priority	Closed By
223148	02/18/2015 1:14 pm	1st due map book for M12 (8)	Paul Ernest	Low	Logistics Admin
446275	02/18/2015 1:11 pm	Diamond Spring Water (6)	Shaun Boutchyard	Normal	Logistics Admin
704396	02/18/2015 12:24 pm	Red Books for Co. 6 (3)	Bradley	Low	logistics Support
844543	02/18/2015 12:02 pm	Batteries for label maker (4)	Paul Ernest	Low	logistics Support
879885	02/18/2015 11:14 am	Rescue 2 EMS supply order (4)	David Michael Puryear ...	Low	logistics Support
460010	02/18/2015 11:13 am	battery (5)	Doug Terry	Low	logistics Support
632426	02/18/2015 11:11 am	Ink Cartridge (5)	Shaun Boutchyard	Normal	logistics Support
648233	02/18/2015 11:11 am	Windshield washer (3)	Michael beasley	Normal	logistics Support
879558	02/18/2015 11:10 am	EMS Supplies (5)	Michael A Peck	Normal	logistics Support
622169	02/18/2015 11:09 am	Spare Zoll batteries for unit 31 and 24 (5)	Nathan Johnson	Normal	logistics Support
201658	02/18/2015 11:09 am	supplies for unit 31 (5)	Nathan Johnson	Normal	logistics Support
130904	02/18/2015 11:08 am	missing items from #16 (7)	William T. Hall	High	logistics Support
337937	02/15/2015 8:33 pm	Engine 5 Gas Meter (3)	Shaun Boutchyard	Low	Logistics Admin
248959	02/13/2015 1:53 pm	Amb 15 due for service in 1500 miles (6)	Wesley Melson	Low	Logistics Operations
839418	02/13/2015 1:52 pm	needs wheel alignment (4)	Michael Hafey	Normal	Logistics Operations
725820	02/13/2015 1:06 pm	Measuring units for walking wheel (4)	Erin R. Southworth	Low	Logistics Admin
390598	02/13/2015 11:47 am	supply order (4)	Michael beasley	Normal	logistics Support
878012	02/13/2015 10:09 am	Amb 12 (4)	Michael beasley	Normal	logistics Support
585274	02/12/2015 2:23 pm	Lifeproof phone clip for county phone (4)	Paul Ernest	Low	Logistics Admin
279844	02/12/2015 2:16 pm	Starts intermittently (3)	Robert Michael Stout	Low	Logistics Operations
162040	02/12/2015 2:15 pm	High beam indicator (4)	Anthony McCormick	Low	Logistics Operations
339367	02/12/2015 2:15 pm	One Driver Helmet Icon missing on Squad ... (3)	P. Ryan Abernathy	Normal	logistics Support
872007	02/12/2015 2:14 pm	Traffic vest (4)	Anthony McCormick	Normal	Logistics Admin
195840	02/12/2015 2:13 pm	24 (4)	Matt Pifer	Low	Logistics Admin
154339	02/12/2015 2:12 pm	install box (7)	Jason Loftus	Low	Logistics Admin
204113	02/12/2015 2:12 pm	Pager Company 2 (9)	Jason Loftus	Low	Logistics Admin
383305	02/12/2015 2:11 pm	24 Box Light (5)	Matt Pifer	Low	Logistics Admin
596592	02/12/2015 2:10 pm	Halligan Bars (8)	Mike Southworh	Normal	Logistics Admin
880912	02/11/2015 11:40 pm	Reserve Engine Scene lights (4)	Anthony McCormick	Low	Logistics Operations
509552	02/11/2015 3:53 pm	Air horn pedal not working (4)	Anthony McCormick	Normal	Logistics Operations
917973	02/11/2015 3:38 pm	Brow light (4)	Anthony McCormick	Normal	Logistics Operations
721269	02/11/2015 3:34 pm	Side Warning Strobe Lights not working (3)	P. Ryan Abernathy	High	Logistics Operations
878253	02/11/2015 2:45 pm	Oil leak (4)	Robert Michael Stout	Normal	Logistics Operations
474178	02/11/2015 2:41 pm	Toilet seat (4)	Melissa Trainum	Low	Logistics Operations
848831	02/11/2015 2:40 pm	Zoll Monitor Charger (4)	Shaun Boutchyard	Normal	Logistics Operations

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Recruitment and Retention

The following were the activities for the recruitment and retention team:

- The proposal for the "County – Wide" Open House is now May 16th (See attached proposal)
- The WFLS commercial ran for the entire month of February
- New recruitment "business" cards have been distributed to each station
- The team would like to encourage you to distribute the "yard signs" to your members and they place them in their yards where they can be seen from the street.
- Have passed out two of the green tee shirts that reveal that a member has completed the orientation process.
- Social Media (We have had two applications come in recently that cited social media as why they applied)
    - Facebook – 1024 Followers
    - Instagram – 111 Followers
    - Twitter – 496 Followers
- Working on following up and assist those taking the orientation class to help them get their "Ticket to Ride".
- We have received 14 applications in 2015 as of 3/10/2015

STATUS	Last Name	First Name	Company	Sent to Station
Call for Fingerprint Card	Wilkins	Logan	R2	
Call for Fingerprint Card	Wilson	Caleb	2	
Call for Fingerprint Card	Craft	Bernard	4	
Chief 1 Approval	Talley	Kierstyn	2	
In Complete Application	Johnson	Theresa	?	
In Complete Application	Hubbard	Selena	1	
In Complete Application	Bruce	Christopher	2	
Picked up Fingerprint card	Bray	Morgan	5	
Reference: Sent to Chief 3	Eppard	Alexander	R2	
Reference: Sent to Chief 3	Gumpert	Marlee	5	
Reference: Sent to Chief 3	Queen	Brianna	R1	
Sent to Compant for approval	Hughes	Lexi	R2	1/22/2015
Sent to Compant for approval	Salgado	Jarlene	R2	1/9/2015
Sent to Compant for approval	Stroop	Adam	2	2/4/2015
Sent to Compant for approval	Parker	Trevor	1	2/20/2015
Sent to Company for approval	Liptrap	Amber	2	12/19/2014
Sent to Company for approval	Martzell	Tyler	1	12/18/2014
Sent to Company for approval	Cruz	Sierra	1	**1/5/2015**
Sent to Company for approval	Morgan	Jessica	1	1/5/2015
Sent to Company for approval	Cooper	Kassidy	1	10/21/2014
Sent to Company for approval	Lockey	Christopher	1	11/6/2014
Sent to Company for approval	Lorent	Katlynn	1	11/17/2014
Sent to Company for approval	Bland	Chance	R1	6/9/2014
Sent to Company for approval	Montgomery	Aisha	R1	5/7/2014
Sent to Company for approval	Dabney	Jermaine	R1	1/28/2014
Sent to Company for approval	Staab	Jon	R2	2/20/2015
Sent to Company for approval	Dixon	Melissa	2	2/20/2015

5.1.

Recruitment and Retention

County – Wide Open House Proposal

The recruimtment team is attempting to create a culture of recruitment and is proposing the following event:

- County – wide open house

This event would require 100% participation from the stations and would occur on **Saturday, May 16th** from 1000 – 1400 hours. This would also coincide with EMS Week.

It will be the responsibility of the stations/squads to:

- Provide the personnel
- Provide food/drinks
- Any entertainment

The Recruitment team will provide:

- Give a ways
- Promotion

January 2015

Fire - Rescue Monthly Data

System wide Indicators

Operations	CCFR
Total EMS Incidents	365
Total FIRE Incidents	186
Total Fire & EMS incidents	551
Volunteer Applications	
Total County Approved	7
Total Pending Company Action	20
Total Elected to Membership	3
Logisitics	
Work Orders submitted	117
Work Orders completed	92
Training	
Training Hours delivered	64
Emergency Response	
FIRE Incident Types	
100-200-Fires	9
322-324 MVA	252
400-Hazadous Conditions	5
500-700 Good Intent	3
800-Severe Weather/Disaster	14
900-Special Incident	2
Fire Investigations	2
FIRE Incident: Efficency	
Response time (all stafling)	
0 - 5minutes	42
6- 10minutes	53
11 - 15minutes	43
16-20 minutes	20
20+ minutes	8
Emergency Response	
Volunteer Runs	34
Career Runs	296
Combination Runs	24
Vol. Staffed EMS units (1 hr blocks)	
# of NUA	20
EMS Rpts. not complete/missing	41
Total transported	211
Incidents: Efficency	
Response time (allstafling)	
0 - 5minutes	31
6- 10minutes	71
11 - 15minutes	54
16-20 minutes	36
20+ minutes	18
Response Time 90% Percentile	18:49
(avg)Turn-out Time:	1:41

Company level Indicators

Operations	R1	R2	R3	R5	R6
Total EMS Call for service	183	192	34	70	27
Volunteer Applications					
Total County Approved	0	2	0	0	0
Total Pending Company Action	3	3	1		
Total Elected to Membership	0	0	0		
Emer. Response	R1	R2	R3	R5	R6
Percent non-response	17%	20%	88%	27%	*70%
EMS Rpts. Missing element	9	4	3		1
Volunteer Runs	3	25	6	0	0
Career Runs	120	124	0	49	3
Combination Runs	20	1	0	3	0
Hours Vol. staffing	new element				

* Some career staffing

Operations	C1	C2	C3	C4	C5	C6
Total FIRE Calls for service	80	86	12	29	31	22
Volunteer Applications						
Total County Approved	2	1	0	0	0	1
Total Pending Company Action	6	1	1	0	3	1
Total Elected to Membership	2	1	0	0	0	0
Emer. Response	C1	C2	C3	C4	C5	C6
avg Response Time 6a-6p	9:10	8:47	19:12	23:43	12:01	12:59
avg Response Time 6p-6a	9:40	11:00	36:00	9:30	21:27	32:00
Percent non-reponse	12%	12%	37%	38%	28%	72%
Fire reports missing	15	15	3	3	3	2
Hours Vol. staffing	new element					

Notes:

Missing EMS reports from

Company 4: 6

Company 1: 2

Missing FIRE reports

Rescue 2: 4

74.1

Fire - Rescue Monthly Data

System wide Indicators

Operations	CCFR
Total EMS Incidents	360
Total FIRE Incidents	257
Total Fire & EMS incidents	617
Volunteer Applications	
Total County Approved	6
Total Pending Company Action	16
Total Elected to Membership	5
Logistics	
Training	
Training Hours delivered	86
Emergency Response	
FIRE Incident Types	
100-200-Fires	14
300 Rescue & EMS	291
400-Hazadous Conditions(no fire)	9
500-700 Good Intent	55
800-900 Weather/Disaster/Special	1
Fire Investigations	1
Fire Reports Missing/incomplete	20/66
FIRE Incident: Efficiency	
Response time (all staffing)	
0 - 5minutes	44
6- 10minutes	80
11 - 15minutes	87
16-20 minutes	43
20+ minutes	30
Response Time 90% Percentile	29:00
(avg)Response time:	14:00
Emergency Response	
Volunteer Runs	30
Career Runs	309
Combination Runs	19
Vol. Staffed EMS units (1 hr blocks)	
# of NUA	11
EMS Rpts. QA issues	38
Total transported	377
Incidents: Efficiency	
Response time (allstaffing)	
0 - 5minutes	30
6- 10minutes	56
11 - 15minutes	59
16-20 minutes	25
20+ minutes	23
Response Time 90% Percentile	22:24
(avg)Response Time:	12:32

Company level Indicators

Operations	R1	R2	R3	R5	R6	CCFR
Total EMS Call for service	168	199	19	75	23	
Volunteer Applications						
Total County Approved		2				1
Total Pending Company Action	3	3				
Total Elected to Membership		2				2
Emer. Response	R1	R2	R3	R5	R6*	
Percent non-response	28%	17%	68%	24%	59%	
EMS Rpts. QA issues	2	4	0	0	0	27
Volunteer Runs	2	21	7	0	0	
Career Runs	106	134	0	57	12	
Combination Runs	16	2	0	1	0	
Hours Vol. staffing						

* Some career staffing

Operations	C1	C2	C3	C4	C5	C6
Total FIRE Calls for service	113	137	24	35	51	23
Volunteer Applications						
Total County Approved	1	2				
Total Pending Company Action	7	2				
Total Elected to Membership		1				1
Emer. Response	C1	C2	C3	C4	C5	C6
avg Response Time 6a-6p	10:54	10:26	16:01	12:59	17:27	29:31
avg Response Time 6p-6a	14:10	10:59	16:23	14:23	16:31	16:55
Percent non-response	15%	15%	29%	37%	20%	62%
Fire Reports Incomplete	17	26	6	4	8	5
Fire reports missing	4	8	2	4	2	0
Hours Vol. staffing						

Notes:

Missing EMS reports from

Sparta 4

Missing FIRE reports

Rescue 2

February 2015

9.4.2

Motorola APX 6-Unit Charger

Dimensions (HxWxD)

6" x 17.5" x 11.5"

Weight - 8.15 lbs

Caroline Fire and Rescue
3/9/2015
New Radio Portable Distribuation
All Officer Radios Include Single Chargers

Station	Radios	Bank Chargers
Company 1	Co1 Chief 10	3
	Co1 Chief 11	
	Eng1 Port A	
	Eng1 Port B	
	Eng1 Port C	
	Eng1 Port D	
	Wag1 Port A	
	Wag1 Port B	
	Wag1 Port C	
	Wag1 Port D	
	Sqd1 PortA	
	Sqd1 PortB	
	Sqd1 PortC	
	Sqd1 PortD	
	Brush1 P	
	Utility1 P	

Rescue 1	R1 Capt100	1
	R1 Port 1	
	R1 Port 2	
	R1 Port 3	
	R1 Port 4	
	R1 Port 5	
	R1 Port 6	

Company 2	Co1 Chief 20	3
	Co1 Chief 21	
	Co1 Chief 22	
	Eng2 PortA	
	Eng2 PortB	
	Eng2 PortC	
	Eng2 PortD	
	Tow2 PortA	
	Tow2 PortB	
	Tow2 PortC	
	Tow2 PortD	
	Sqd2 Port A	
	Sqd2 Port B	
	Sqd2 Port C	
	Sqd2 Port D	
	Brush2 P	
	Resp 2 P	
	FRCar2 P	

Rescue 2	R2 Capt 200	2
	R2 Port 1	
	R2 Port 2	
	R2 Port 3	
	R2 Port 4	
	R2 Port 5	
	R2 Port 6	
	R2 Port 7	
	R2 Port 8	

Station	Radios	Bank Chargers
Company 3	Co3 Chief 30 *	2
	Co3 Chief 31 *	
* Dual Band	Co3 Capt 300	
Portable	Eng3 Port A	
	Eng3 Port B	
	Eng3 Port C	
	Eng3 Port D	
	Tank3 PortA	
	Tank3 PortB	
	Tank3 PortC	
	Sqd3 P	
	Brush3 P	
	R3 Port 1	
	R3 Port 2	

Company 4	Co4 Chief 40	2
	Co4 Chief 41	
	Eng4 Port A	
	Eng4 Port B	
	Eng4 Port C	
	Eng4 Port D	
	Tank4 PortA	
	Tank4 PortB	
	Tank4 PortC	
	Brush 4 P	
	Utility 4 P	

Company 5	Co5 Chief 50	3
	Co5 Chief 51	
	Eng5 Port A	
	Eng5 Port B	
	Eng5 Port C	
	Eng5 Port D	
	Tank5 PortA	
	Tank5 PortB	
	Tank5 PortC	
	Brush 5 P	
	Brush 51P	
	Resp 5 P	
	R5 Port 1	
	R5 Port 2	

Company 6	Co6 Chief 60	2
	Co6 Chief 61	
	Eng6 PortA	
	Eng6 PortB	
	Eng6 PortC	
	Eng6 PortD	
	Tank6 PortA	
	Tank6 PortB	
	Tank6 PortC	
	Brush 6 P	
	R6 Port 1	
	R6 Port 2	