

**Welcome**

Chief Loftus, Deputy Chief Matiak, President Marmaduke, District Chief Melson, Asst District Chief Jenkins, Asst. District Chief Williams, Asst Dist Chief James, Captain Giles, Captain Street, Capt Doucet, Lt Calhoun, Captain Bonham.

**Introduction of Guests:** None

**Corrections to September minutes** – None heard.

**Company Items**

Rescue 1 – Williams Contracting will return to fix additional roof damage. Different contractor has been notified to do drywall and painting in interior rooms. Dates when work will begin will be communicated.

Rescue 2 – No issues to report.

Company 1 – Painting has been completed, Peumansend Creek Regional Jail staff completed work, very pleased with outcome. Additional work to be completed on interior (ceiling and perhaps cabinets). Harrie Electrical is also completing electrical work for Air Trailer modifications.

Company 2 – Building renovations and repairs are progressing rough-in completed, sheet rock should go in next week. Still on schedule. Last tardy member has submitted paperwork, will be forwarded to Admin ASAP. Tower 2 remains out of service. ReGen issues continue so Engine 2 will be taken back to Cat Carter tomorrow for additional computer service. Chief Melson thinks there may be Carter engine issues in litigation he will research.

McKesson walkthrough evening opportunity requested.

Company 3 – New Radio install went well.

Interior station maintenance is underway. Kitchen repairs will begin soon.  
Port Royal Day rain date was a success past Sunday

Company 4 – Sparta Day went well. Utility 4 engine replacement should be completed by next week.

Company 5 – Not in attendance

Company 6 – Permits being pulled for interior renovations and repairs. Upstairs door is the next project. New Radio installs will occur this week. Chief Parrish received new radio chargers.

## **Logistics**

UNITS out of Service: E2 to Carter Cat for ReGen

Tower 2 – Western Brach

Ambulance 12 – Chevy dealership, recall

Support 9 – new awning being installed, will be back in time for harvest festival

Utility 4 at Winding Brooke

Reserve Engine out for Generator Repair

Squad 2 will go out after E2 returns for cab lift parts

Front Bay door at R1 needs a new motor, will be replaced

Tanker 4 out of service for generator repairs

TASK COMPLETED: Zoll X installed in 26; new roof ladder arrived for E1.

UP COMING ISSUES: Yearly station generator maintenance quotes have been requested.

New Chevrolet ambulances will be going out one at a time for factory recalls.

Squad 2 door issues are recurring

## **Training**

Upcoming Programs:

McKesson Walkthrough

MS-1 radiological training

NWS Skyward Advanced

EMT Basic in January

## **Retention and Recruitment**

Monthly report in packet. FPW week activities successful, saw approx 700 Caroline children and shared “hear the Beep where you Sleep” message.

Next Committee meeting October 20<sup>th</sup>.

## **Operations**

Communications-Please forward any concerns to Chief Matiak.

EMS Operations- New Traction splint should be placed on the trucks in January, training will be included.

Fire Operations – 4 pallets of stay-dry have arrived to replace kitty litter.

Emergency Management – February 2016 is our VOPEX drill so assistance will be requested.

## **Administration**

Career Staff –3 new Paramedic hires will be hired in the next month. They will go through an accelerated Firefighter 1 & 2 class and should be certified and on-shift by December.

Budget - FY17 Budget request for in packet. Please submit any new requests by October 26. Anything above \$50K is Capital and in a different budget.

### **Special Projects/ Programs / Target areas**

911 Radio System – BOS voted last night to allow us to use the new radio system at the conclusion of the testing. Motorola will return in April 2016 to complete any testing that does not occur before the leaves fall off the trees. Final payment will not be made to Motorola until next year after Caroline is sure all full foliage testing has been completed.

Station and vehicle installations are now occurring on all new radio equipment.

Station based chargers have been given out tonight. Radio Charger instructions included in packet. The shoulder mic is heavier than the previous version, please properly stow mics as to not damage antennas. Each station will also be issued 6 leather strap holsters for radio use and firefighter ease of use; the plastic holsters have proven cumbersome and not practical so far.

Radio testing is on-going. Caroline has approx 3500 grids to test, the first 1500 have been completed and most have passed. Very good results out of the new 700 system so far during testing.

Each portable radio costs approx \$2400, should mic is additional \$250 so please be mindful not to lose/break or have portables stolen. Each portable will be engraved with station assigned to.

Reserve Engine is the only truck to have portables assigned to the unit because it will be moved around the county.

Radio user Train-the-Trainer class will occur on October 28<sup>th</sup>. Multiple dates, offerings will be announced shortly. The end user class will be required for all users.

### **Special Event Planning Upcoming Events:**

1. Bowling Green Harvest Festival this Saturday Oct 17. Company 1 will have static display that recruitment will park beside. Rescue 1 will have first aid booth.
2. Frog Level Fall Festival Saturday October 31, 2015.

Fire Chief has requested a few staff to participate on a committee to assist with the Fire Engine specification project. Please send any willing participants to Chief Loftus. JP Calhoun will assist from Career staff.

SCBA replacement committee – Stephen Melson, Shawn Divilbliss, and Mike Dobson (if willing) will participate to assist with the plan to replace SCBA bottles over the coming years. SCBAs will continue to be serviced for now, however bottles are aging and a replacement plan should be established. If all bottles were replaced today it would cost \$1.2million. Grant opportunities will be researched.

Chief believes we can expect 15 years of serviceable life from our SCBA's, they are currently 10 years old. CIP budget will be requested annually and updated pricing will be included.

### **Comments.**

Chief 3 – Thank you to all stations making renovations and improvements to our facilities.

Chief 1- Thank you for everyone's assistance with the UCI and State Fair. Will also include 4<sup>th</sup> staffed ambulance crew (24/7) in budget request. Multiple NUA occurrences

continue to tax system, we are unstaffing fire trucks to staff additional ambulances due to call needs.

Unit based dispatching has not yet begun. Concern raised about adding fire apparatus to dispatch request before ambulance arrives on scene to request lift assistance. Multiple layers to the problem, including little supervision during some working hours. In the future, a 24/7 Battalion Chief should be in the field to help make decisions. BC chief model discussion ensued highlighting many benefits and pitfalls of the potential program. Chief Loftus emphasizes without manpower in place we will not be able to move forward operationally. Thank you to all stations for support and improved staffing numbers.

Next Meeting scheduled **November 18<sup>th</sup>, 2015** to discuss radio system implementation. This meeting will cover November and December material. **This is a change.**