

Welcome

Chief Loftus, Deputy Chief Garnett, Deputy Chief Matiak, District Chief Melson, Asst District Chief Jenkins, Asst Dist Chief Dubose, Asst Dist Chief James, President Collison, Captain Street, Capt Doucet, Lt Calhoun, Captain Bonham.

Introduction of Guests: None

Corrections to October minutes – None heard.

Company Items

Rescue 1 – Roof repairs have been completed, inside repairs also in progress. Staffing Wednesday nights from 1800-2300.

Rescue 2 – Installation of new portable radio chargers complete. Anna Harmon awarded Virginia Governor's Outstanding Pre-hospital EMS Provider award last week at the OEMS Symposium. Staffing Each Monday, every other Tuesday, Wednesday, Thursday and every other weekend now.

Company 1 – Not in attendance

Company 2 – Building renovations are in progress. Finishing details are underway and will become a slower process as details and systems are coming together.

Company 3 – Has concerns about dispatch changes and would like to understand how to improve the system. Chief stated that a CAD and Dispatch discussion would occur later in the agenda. Asked how they can improve the BOS support of the Fire Rescue CIP agenda.

Company 4 – Not in attendance.

Company 5 – No issues. Staffing Tuesday and Friday evenings.

Company 6 – Staffing Wednesday night, Thursday nights and Sundays. Renovations and Repairs are also in progress. Downstairs is nearly completed and the doors remain.

Chief reminded all Districts to try to have portable radio bank changers installed by Friday the 20th.

Logistics

UNITS out of Service: Tower 2 Is at Atlantic.
Reserve Engine generator is not working
Utility 4, Amb 31, K4, S2 all out of service

TASK COMPLETED: Engine 2 returned to service today.

E5 Holmatro is fixed.

W1 returned to service.

UP COMING ISSUES:

Ambulance 11 will have Zoll X installed

All station portable radio chargers being stalled

Station generator service quotes being gathered to identify county wide vendor.

Training

Upcoming Programs:

Advanced Skywarn

Fire Alarm Awareness

Pamunkey Ridge Walkthrough

EMT

2016 Volunteer Orientation Class Schedule *** Change 1/23/15 PRVFD session

2016 REMS protocol update being finalized. The back-boarding protocol that was changed last month that discouraged the use of backboards is being reviewed again. Please be sure to perform a detailed trauma assessment on any patient who may benefit from full spinal precautions.

When the new REMS protocols are released in early 2016, BLS medication kits will be placed on apparatus, along with policy, protocol and training.

Retention and Recruitment

Monthly report in packet. Committee will transition to quarterly meetings.

Please send all LVFC applications packages to Stout and Stroop.

Operations

Communications - Radio System update:

- The Radio User training session schedule has been posted to the website. There are multiple sessions scheduled for most stations, however should members have conflicts, they are welcome to join any training session at any location. It is important that ALL members attend one session.
- December 9, 2015 is the planned cut-over date when we will begin using the new system.
- Station radio installations are nearly completed. All apparatus are also having new mobile radios installed and this process is nearly complete.
- Motorola Radio Training Video played.
- Further explanation of directional antennas was provided. The 700Mhz system is regulated differently than some of our neighbors' 800Mhz systems, so that our signal does not interfere with other radio systems.
- Each Fire station will get 10 radio straps and holsters, EMS agencies will get 8. Each portable will be issued out with a leather strap to help protect it.
- On the website under Training, all radio user manuals have been posted.

- 3 SOPs have been updated to reflect the new radio system and procedures. Please review these three: 204.12 Radio Talk Group Utilization, 204.11 Emergency Radio System (Fire-Rescue), 204.13 Emergency Radio Procedures

EMS Operations - CAD upgrade and Unit Based Dispatching:

In 2013, EMS Unit Based dispatching was discussed and the technology was sought out to be able to make this change.

- Objective #1: Limit Fire First Responder response on EMS medical only calls, based on caller information and medical need.
- CAD will only see EMS units that are staffed. EMS calls in Upper Caroline and Port Royal shall need to be requested for toning by staffed units responding. Career Staff will be trained to ask for Port Royal to be added to the call.
- Communications Center has not yet begin “priority dispatching” with EMD run cards, they are making the best decision based on the callers information as to the severity of the call.
- Chief Officers met with Communications Officers this week to discuss some concerns brought forward during this transition and we are working together to fix problems discovered. Please bring any concerns to Chief Loftus so that additional improvement opportunities can be made.
- EMS Call Type codes included in packet.
- Additional information about concerns and procedures are included in packet.

Fire Operations – CAD Personnel and Station notifications. Information included in packet. The goal is to have all officers receive call notifications via email instead of fax by March of 2016.

Active 911 is now functioning. Incident codes have been re-entered to correspond with new CAD codes. This data is being pushed to the Active 911 system from the CAD system, delays are not within our control.

Question: Chief 20 has selected to receive Company 2 and Squad 2 notifications. He wants to ensure that if Squad 2 is special requested he will not miss that notification by only having selected Company 2. Additional question as to why multiple notifications are received on various call types.

Chief Loftus offered to include Active 911 subscriber fees for all active volunteer members who qualify for the stipend. This will be included in January’s package.

Question: Chief 31 asked about the mapping feature on mutual aid jurisdictions. This feature will be further researched.

CAD Dump to Imagetrend has also been updated. This information should be populated every 7 minutes.

Chief 20 stated that NFIRS reports are not populating into call history, he has to manually pull the call from CAD. EMS calls are also not populating into a NFIRS report.

Career Cross Staffing Changes: Starting in January 2016, Career staff at Company 1 and Company 2 will be cross-staffing a Fire and EMS unit. An ambulance will be placed at Company 2 for career cross staffing and response. (most of the time this unit will be BLS

only.) Engine 1 and Engine 2 will be equipped to the BLS non-transport level. Specific response details will be forth coming.

Reasoning behind the change. Reduce overall EMS response times to incidents. Provide the most expedient time-to-service practical. Have defined response to the 4th and 5th simultaneous EMS call in the county. Reduce the amount of cross county travel for EMS incidents. Reduce the fire unit response on incidents that need an ambulance response. Volunteer response is more likely on the fire side than the EMS side today. **Downside:** **Fire response during the daytime will be more at risk.**

Administration

Current Career Staffing remains 2 below funded positions. 2 most recent hires are ALS only and are working towards their firefighter certifications in an hybrid style fire academy.

New Traction Splints will be placed onto the ambulances January 1, the Optimum Traction Device. Training materials are available to support this change.

New Protocols and BLS medications will be placed onto the ambulances when REMS finalized the supporting documentation.

Comments.

Chief 3 – Thank you to all stations assisting with multiple high-stress incidents in Caroline in recent history.

Chief 2- Everyone stay safe, have a Happy Thanksgiving.

Chief 1- Thank you for everyone's assistance at the homicide MVA, double-fatal MVA, School Bus MCI and other major incidents in Caroline. Thank you for coming together and handling these incidents with teamwork and dedication to the system.

Next Meeting scheduled **January 13th, 2016.**