



Caroline County Fire-EMS Command Staff

Meeting date: **Wednesday, January 14, 2015 from 7:00 PM to 9:00 PM**

Location: Rescue 1: Training Room

Purpose/Notes: Regular scheduled meeting

Invited Guests: (no guests)

Meeting Documents:

(no documents)

Agenda:

1. Meeting Agenda

1.1. Introduction / Guests / Presentations

Deputy Chief Garnett

1.2. Last Meeting

1.2.1. Corrections and additions to minutes

1.2.2. Action Items from last month

Comment:

On Thursday, January 8, 2015 8:29 PM Chief J.Loftus wrote:

1. Watkins Court - No parking
2. Fuel Theft
3. Business Cards
4. Tanker 6 use without notification of Chief 6 or Chief 61

2. Division Reports

2.1. Logistics

Lt. Justin Calhoun

2.1.1. Monthly Report

2.1.2. Trouble Tickets (attachement)

2.2. Training

Capt. Doucet

2.2.1. Volunteer Orientation

Comment:

On Friday, January 9, 2015 7:04 PM Capt. Doucet wrote:

New members should not be riding apparatus until all elements of orientation have been completed and a "Ticket to ride" has been earned.

2.2.2. Current Training Programs underway

Comment:

On Friday, January 9, 2015 7:04 PM Capt. Doucet wrote:

- EMT
- Fire Instructor 1



2.2.3. Up Comming Programs

Comment:

On Friday, January 9, 2015 7:05 PM Capt. Doucet wrote:
Monthly Orientation
Bi-monthly HMA Tests and CPR
Leadership Seminar 27th.

2.2.4. Annual Training

2.2.5. Members not meeting training standards

See attached report

2.3. Rentention and Recruitment

Bobby Eby

2.3.1. Volunteer Applications

2014 saw an increase in volunteer numbers from 192 to 230.
17 applications need company action. See attached report

2.4. Administration

1. Reporting for Volunteer Stipend.

Comment:

On Thursday, January 8, 2015 8:30 PM Chief J.Loftus wrote:
1. New "Voyager" Fuel Cards
2. LODD Tony Parker

2.4.1. Career Staffing

Deputy Chief Garnett

2.4.2. Budget

Chief J.Loftus

Comment:

On Tuesday, January 13, 2015 3:15 PM Chief J.Loftus wrote:
Capital Reserve Funds:
Mobile Compressor/Cascade Trailer:
GIS Mapping Project:
Staff Vehicles:

2.5. Emergency Management

Deputy Chief Garnett

2.6. Fire-EMS Operations

Deputy Chief Matiak

2.6.1. Communications

Deputy Chief Matiak

3. Special Projects / Programs / Target areas

3.1. 700 mhz Radio System

3.2. Standard Operating Procedures

3.2.1. SOP: 30 day review

3.2.2. SOP: Adoption



3.2.2.1. 102.28 Department Orientation for Volunteers

3.2.2.2. 102.15 Standards for Volunteer EMS Recruit

3.2.2.3. 102.10 Standards for Firefighter Recruit

3.2.2.4. 102.18 Standards for Emergency Vehicle Operators

3.2.2.5. Summary of Training Standards

3.3. Imagetrend Version 3

3.4. Technical Review: Plans Review

3.5. Special Event Planning

3.6. Response Data

3.7. Special Projects

3.7.1. Logistics Storage Garage

3.7.1.1. RFP for Pricing of metal building and concrete work

3.7.2. SCBA Air Trailer

3.7.3. Volunteer Uniforms

4. Comments

4.1. Company Level

4.1.1. Rescue 1 Capt. Tammie Giles

4.1.2. Rescue 2 Capt. L.Street

4.1.3. Company 1 D/C K.Hartle

4.1.4. Company 2 D/C S.Melson

4.1.5. Company 3 Asst D/C D. Jenkins

4.1.6. Company 4 D/C D.Terry

4.1.7. Company 5 D/C J. Davenport

4.1.8. Company 6 D/C S.Parrish

4.2. Chief Comments



4.2.1. Chief 3

4.2.2. Chief 2

4.2.3. Chief 1

5. Important dates / Information request / Required action

6. Date of Next Meeting

Total time scheduled: 0 min