

Command Staff Meeting

January 15, 2014

Attendance: Chief Loftus, Chief Garnett, Chief Matiak, ADC Chenault, ADC Podbielski, ADC Jenkins, DC Terry, ADC DuBose, Capt Giles, Capt Street, Capt Doucet, Capt Bonham, Lt Calhoun, ESC Nunnally.

1.1 Introduction and Guests – Good Evening

1.1.1 Welcome Members of the Emergency Services Commission

1.2 Review of Minutes of Last Meeting. Two corrections made. Minutes will stand.

1.3 Company Comments

- 1.3.1 Company 1 – Leadership in 2014 – DC Hartle, ADC Chenault, Capt Jason Satterwhite, Lt Adam Woolridge. E1 is out of service.
- 1.3.2 Company 2 – Hazmat Ops class finishing, graduation will be held March 1. Hope to move forward with station repairs.
- 1.3.3 Company 3 - Leadership in 2014 DC Dietrich, ADC Jenkins, Building John Wilkerson and Truck Charles Garnett.
- 1.3.4 Company 4 – Small equipment/lights lost during search, looking for replacements. Received recognition and award for assistance given to Oklahoma for tornado victims.
 - Survivor Lights are not supported by Fire Administration due to cost.
 - These are funded and purchased by volunteer districts. Open discussion on whether or not to purchase.
- 1.3.5 Company 5 – No changes to report.
- 1.3.6 Company 6 – Is sad to report that they have lost a member and friend, Tony Parker. Tony passed away Sunday 1/12/14. The visitation will be Friday 1/17 at Storke's Funeral Home and the funeral will be held Saturday 1/18/14 at noon at the Ashland Church of God. Maps were distributed. Burial will be at Greenlawn Cemetery. Following the burial service, UCVFD will serve a meal at the station for friends and family. UCVFD will be out of service from 1/17/14 1800 until 1/18/14 1800, Apparatus will be at service.
- 1.3.7 Rescue 1 – No items to report.
- 1.3.8 Rescue 2 – Is sending assistance to funeral services. Would like the gear bag back that was taken off of 228. Also asked for toughbook update since LVRS is down to two working units. 225 will return to service when the Zoll has been put back together. Mag lights are being switched out for Vulcan (small) box lights.

1.4 Logistics

- Fleet Update:
 - Squad 2 odometer not working
 - Brush 5-1 to go Atlantic for pump issues then exhaust issues
 - Engine 3 jockey pump not working
 - 110 is being run at Co 5 (510 and 512 both OOS)
 - E1 at Atlantic for suspension
 - Bob Carlson will drive 228 to dealership for PM

- Stout reported E2 driver side seat belt tearing
- PRVFD Shultz will meet tomorrow for gear fitting
- Fit test machine is at Co 5 will be moved to Co 1
- Helmet inner liner recall issue on Honeywell– please check your helmet inner liner and report any broken plastic clips found. Known problem with a particular lot of purchased PPE (AFG grant purchases).

1.5. Training – All training information is available on the website at Carolinefirerescue.org/training

Scheduled Training

- Hazmat Awareness – Feb 23 and March 9
- Hazmat Ops at Sparta
- EVOC March 22& 23
- Coffee Cup Training

Training Standards are in effect. District Chief's/Captains given letters summarizing all members falling short of requirements who were included in the deadline. Expect follow up phone calls to verify training plans for all members.

1.5.1 OEMS Extension of Certification Expiration and New Recertification process. Beginning in March, all OEMS providers who expire will be automatically recertified once all required CE hours are completed. REMS will continue to monitor OMD approvals to skills drills compliance.

1.5.2 Spring School Brochures are out and registration is open for CCFR members.

- All CCFR members do not need pre-approval to attend spring school. Districts will register students with a check and will be reimbursed if the member attends the 2 day program.
- CCEVUO is sponsoring a Public Outreach program the Friday night before Spring School for Farm owners about large animal safety.

Hybrid Fire class burn is scheduled for January 25, 2014 at AP Hill. Assistance is needed if available, please contact Capt Bonham

1.6 Special Projects

1.6.1 Radio System: RSAF grant was awarded to for 50% funding of the purchase of 100 new pagers.

1.6.2 SOPs for 30 day review:

- Incident Management Procedures SOP draft will be posted on line tomorrow for 30 day comment.

1.6.3 Image Trend system – Reminder – all incident numbers will begin with 2014 this year. Please input the dispatch given number, no dashes or zeros are needed.

1.6.4 CCFR Key box and Knox Box Keys – Engine 4 is the only remaining unit who needs a unique number assigned. New Knox boxes and updated inventory has been completed countywide by Chief Matiak. Chief Parrish requested new Knox box key for his vehicle.

1.6.5 Atmospheric Air monitors are being replaced (Q Rae old, Drager 4 gas meters new). Usage and maintenance training will occur and VT Podbielski volunteered to assist with this training and roll out. No gas meters will be on ambulances; they will be placed on Engines, Chief 3, Squads and Captain 1. Eric Chenault will be responsible for monthly calibration for Cos. 1,4, 5 and VT will cover Cos. 2 and 6.

1.6.6 Helmet Icons – Helmet icons have been placed at all stations except for 6 and 3 to comply with new accountability policy. Chief Parrish will coordinate with Capt Bonham to get icons installed at 6.

1.6.7 SCBA Flow Testing - SCBA Flow testing will be handled in-house starting this year. Logistics staff will be attending training with Scott to be certified to perform this testing.

1.6.8 Sparta Emergency generator – this is planned to be purchased end of FY14 (pending budget/ BOS approval).

1.6.9 EMS Inventory and Ambulance equipment

- Unit Standardization – All ambulances are being inspected and reorganized so that each unit carries the same equipment. Station inventories have been completed so that each location has a set quota of equipment and supplies.
- Oxygen Bottle Purchase - All steel oxygen bottles are being replaced with aluminum D size bottles
- Stair Chairs – we want to ensure that every ambulance has a stair chair so this is being researched for prices and storage options.

1.6.10 Discussion on ALS Engines (Co 1 and 2) – As we complete all EMS station and unit inventories, we will focus attention on our Engine EMS supplies. Discussion about whether or not to continue to support ALS engines was had.

1.7 Communications- Should chimney fires be CAD'ed as Residential Structure Fires or could we code them differently? Discussion was primarily focused around staffing issues. Who would determine extent of fire? Group decided to continue dispatching chimney incidents as full structural assignments

1.8 Fire-EMS Operations. Thank you to everyone who responded to Westmoreland fire recently.

Initial observations on accountability policy are positive.

1.9 Emergency Management – No news to report.

1.10 Administration:

1.10.1 Budget / Financial Items

- 1) We did not receive our fall RSAF Ambulance grant
- 2) We have applied for 100% funding OEMS Toughbook grant
- 3) SRMC has funded our Zoll upgrades for Bluetooth needed to transmit 12 leads.

1.10.2 Career Staffing:

Christine Colon has resigned to attend medical school.

1.10.3 2013 Call Data shared with group – statistical reports included total calls, top call runners, destination data and fire report data

1.10.4 Decal list info

New 2014 Volunteer Incentive forms are out and on the website. Decal information needs to be submitted to Fire Admin for tax purposes by 1/30/14. Stipend information needs to be submitted Friday February 21, 2014. Please try to submit completed forms ASAP.

1.10.5 2014 Officer Lists – please submit new 2014 Officer Lists to Fire Admin ASAP.

1.11 – Technical Review Committee- no report.

1.12 Special Events – Fredericksburg City is already planning for Marine Corps half marathon. Please let VT Podbielski know if you are willing to assist.

Caroline will be affected by major bicycle event this summer (2014); look for more information to come.

1.13 Chief's Comments

1.13.1 Chief 1 – We will request assistance from the ESC to support our budget requests as the BOS develops the FY15 budget.

1.13.2 Chief 2 – We are up to 98 users in the Active 911 system.

1.13.3 Chief 3 – Please pitch in to cover staffing for Co 6 this Saturday and as needed.

Next Meeting will be held February 12, 2014 at 1900.