

Chief Loftus, Deputy Chief Garnett, ADC Chenault, DC Melson, ADC Jenkins, DC Terry, DC Mitchell, ADC James, Capt Street, Capt Doucet, Capt Bonham, Lt Calhoun, ESC Nunley

#### 1.1 Welcome

#### 1.2 Review of Minutes of Last Meeting – No changes

#### 1.3 Company Comments

1.3.1 Company 1 - Parking lot in need of repair, are awaiting engineer info for fix.

1.3.2 Company 2 – hosting Spring School Mayday class and ensuring apparatus support is in place for this program. Thank you to logistics for maintaining open communication with fleet movements. LVFC has elected to hire a consulting firm to write a scope of work on building repairs and renovations.

1.3.3 Company 3 – Thank you for all assistance with hose testing and re-testing.

1.3.4 Company 4 – No comments

1.3.5 Company 5 - Parking lot pavement project will begin Saturday Am. All apparatus will be moved for 30 days. The Fire Apparatus will be parked at Chief Mitchell's farm. The EMS and Response units will be shored in at the adjacent (former burger shop) property. No one is to put weight on the new concrete for 30 days. Diesel tanks have been filled and a new shell card has been issued to the ambulance. Trailers will be moved.

1.3.6 Company 6 - Hose testing completed on Engine and rack. Will wait until after spring school for Engine and Brush unit. Believes Engine 6 has bad relief valve to discuss with Logistics. Chief Parrish is home and steadily improving.

1.3.7 Rescue 1 -

1.3.8 Rescue 2 - Lemon Law does not apply to commercial vehicles so more research being conducted on 226 on-going issues.

#### 1.4 Logistics Fleet update:

- Tower 2 back in station and in service
- Squad 2 in Doswell, parts are in and should be back in Service by Friday with new brakes
- Engine 2 has check engine light on, code reads sensor only so units remains in service. Will be fixed asap.
- 310 turbo hose, PM and State Inspection and power steering leak being fixed
- Response 2 hit a deer so it being fixed (body work)
- Brush 5-1 in the shop
- Engine 5 is also being worked on, parts are in
- Ladder Testing completed
- Fire Extinguisher testing completed
- Co 2 compressor fixed
- Zoll PMs complete
- New Stair Chairs installed

- Hose testing machines are at Co 1 and 2 (will be moved back to 6 on Sat 19<sup>th</sup>)
- 114 getting new tires tomorrow
- Tanker 5 tires are next to be replaced (8 years old)

1.4.1 Toughbooks – New toughbooks have been ordered and are starting to arrive for configuration.

1.4.2 New EMS Medication security locks have been ordered and will be installed in priority locations by logistics once the supplies are received. The lock boxes will be installed in station with power and internet access allowing for easy replacement of ALS cabinet locking mechanism with a uniform code until all aspects of the system are in place. The key will continue to be used until all photo IDs are enhanced with bar code capabilities.

Any Caroline member who needs a county ID should contact Melissa with their request to be able to access new secure locks.

## 1.5 Training

- DPO open for registration
- DAO open for registration
- HMA results have been communicated to those involve
- RescueNet 12 lead transmission program in final phase, training soon
- Infection Control non-compliant letters will be sent out tomorrow. The list has been provided to each District Chief
  - Co 6 has requested an in-person class next Monday night at their business meeting

### Spring School:

Mayday - Co 2

BPO - CMS

Rail Safety - Milford

Large Animal – move to Glamorgan farm. This is now a 1 day class

EMT B – Various presenters, at CHS

AMLS - No needs, at CHS

STICO – no needs at CHS

Rope 1 – AP Hill

Co 1 – plenty of staff in station

Co 2 – staffed from Fri night to Sunday night

Co 3- light staffing, most in class

Co 4- 2 responders available

Co 5 – light staffing, most in class but work at station

Co 6 – majority of members in class

R2 – BLS crew Saturday and Sunday for Mayday

Career Staffing – no reductions in staffing

## 1.6 Special Projects

1.6.1 Radio System update: Testing is going well and implementation timeline is still on schedule. All mutual aid meetings are going well. Shared equipment agreements have

been signed with Hanover County. All radio equipment is housed in Richmond awaiting installation. The Caroline Communication center expects very little learning curve as new system operates much like the old system. We expect to have new system up and running by Thanksgiving although we do not anticipate signing final acceptance until full summer foliage is in bloom. If any station has interested volunteers to help test new radio system should contact Chief Garnett. This testing process will be elaborate and help is requested.

Motorola will provide some training as the new system comes online. Train the trainer will be utilized.

1.6.2 SOPs in 30 day review – no report

1.6.3 Records Management System – no report

1.7 Communications – no report

1.8 Fire-EMS Operations

1.8.1 OMD process update. Signed interim agreement with Dr. Douglas Johnson from MWH until June. Met with MWH ER OMD Candidate and are waiting to hear back from SRMC with another candidate before final permanent OMD is agreed upon.

1.8.2 Use of RHCC. Regional MCI plan education has been found lacking as a result of the most recent Stafford County Incident. In case of MCI (10 or more patients or Hazmat incident) contact Communications and request RHCC is notified. This will allow hospitals to identify how many injured they can handle and have transportation officer utilize those resources as effectively as possible.

1.9 Emergency Management

1.9.1 NAPS Drill and Training Ops. June 3 full scale dress rehearsal ungraded at EOC. July 8<sup>th</sup> graded exercise for NAPS at EOC. If you have a member interested in fulfilling the ESF 4 position, please let Chief Garnett know by next week. Hostile action component included in this year's exercise.

1.10 Administration

1.10.1 Budget- the BOS has approved the 11 cent tax increase as request by County Administration. We expect our needs to be met.

1.10.2 Career Staffing

New Part Time employee – Mike Semp

1.10.3 New Recruiter- Bobby Eaby has begun. He will be at spring school. He will bring new energy to recruitment efforts. Check us out at @CCFireRescue on Twitter or #SpringSchool 14 this weekend.

1.11 Technical Review Committee

State Fair facility has submitted multiple plans to review – Tough Mudder, Country Fest, Mid Atlantic Balloon Festival. These events will draw large crowds. A Taco Bell site plan has been submitted for review. Advance Auto, school renovation plans (Madison and CHS) have been submitted for review.

### 1.12 Special Events

1. April 19 Mayberry Days
2. May 3 Ladysmith Day
3. May 10 & 11 Mid Atlantic Balloon Festival
4. May 24 Caroline Relay for Life
5. June 14 & 15 Tough Mudder
6. June 28 Country Fest

### 1.13 Chief Comments

Chief 1 –

- Non-transport apparatus EMS supply meetings have begun
- Co 4 generator has been ordered.
- State Fair facility event plans will be reviewed more closely by Fire Rescue for onsite hazards and challenges
- Assistance needed with Radio Testing and TtT rollout
- SCBA flow testing should begin shortly. End of June is target for completion.

Chief 2 – No comments

Next Meeting May 14<sup>th</sup> at 1900.

We hope to see everyone this weekend at Spring School.

May meeting was cancelled, the next meeting will be held June 11, 2014